

North Norfolk District Council

BUDGET BOOK 2012/13

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Budget 2012/13
Report on the General Fund

Introduction

This document presents the 2012/13 budget along with projections for the following three financial years. The recent update of the Corporate Plan, which was presented to Members in October 2011, was accompanied by an appendix entitled 'Financial plan Update 2011/12 – 2014/15, Strategic Context and Organisational Workstreams'. The budget has been prepared within the overall context of this paper, with the assumptions updated as necessary. The budget has been prepared in a similar way to previous years being informed by the previous year's outturn position, the 2011/12 revised budget and the budget monitoring which is carried out during the year.

Finance Settlement

Following the Comprehensive Spending Review (CSR 2010) on 13 December 2010, the Secretary of State for Communities and Local Government announced the two-year provisional settlement for local government, covering 2011/12 and 2012/13. The settlement included allocations of formula grant (Revenue Support Grant and Redistributed Business Rates) and other government grants for each of the next two financial years. Confirmation of the Council's final allocation for 2012/13 was issued on 2 December 2011, this confirmed the amounts that had been previously announced and have been included within the General Fund Summary.

Some of the key messages from the announcement included:

- Government formula grant funding for local authorities in 2012/13 fell by 7.8% to £22.9 billion.
- A number of specific and special grants were withdrawn or incorporated into formula grant.
- Headline figures showed reductions in 'revenue spending power' for local authorities of no more than 8.9% in 2012/13. 'Revenue spending power' was a concept introduced in 2011/12 and in broad terms includes formula grant, council tax and some specific grants including benefits administration subsidy and the homelessness prevention grant. Therefore, it does not refer to the change in formula grant after rebasing which has been the often quoted headline figure in the past.
- The settlement allowed for the distributional changes in areas of responsibility such as the transfer of concessionary fares from districts to counties.
- The settlement confirmed total grant funding of £650 million to fund the implementation of the council tax freeze in 2011/12. The £650 million equated to the additional income which would be generated from a 2.5% council tax increase. It was confirmed that there would be continued funding to support this amount over the four years of the spending review. It was also announced at that time, that there would be no additional funding to support any further freezes from 2012/13 onwards.

Like all authorities, NNDC receives formula grant. The basic element of the formula grant is a standardised amount called the central allocation. All shire districts will receive a central allocation per head of resident population.

The central allocation is increased by an amount relating to the relative need to spend of each authority assessed by taking into account various "indicators". For shire districts, these include resident population, population density and sparsity, day visitors, benefit claimants and add-ons for fixed costs, flood defence, coast protection and capital financing.

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A reduction then takes place reflecting relative resources (the ability to raise income from council taxes) per head of population.

These three elements together produce a formula grant figure for North Norfolk. To ensure that authorities receive at least a minimum grant change (called the 'floor') the results are adjusted by a mechanism called floor damping. For NNDC in 2012/13, floor damping results in a reduction in the total grant received.

The headline cash reduction figures for the total formula grant are summarised below. The rebased figure for 2010/11 is actual grant allocated for the year after taking account of a number of adjustments to compare between years on a like for like basis that is taking account of changes in responsibilities, such as the transfer of concessionary fares from districts to counties.

	2010/11 Actual	2010/11 Rebased	2011/12 Final	2012/13 Final	2013/14 Forecast	2014/15 Forecast	2015/16 Forecast
Total formula grant	9,006,858	8,226,642	7,059,138	6,225,303	5,902,832	5,451,266	5,451,266
C Tax freeze 2011/12	-	-	143,134	143,134	143,134	143,134	-
C Tax freeze 2012/13	-	-	-	145,000	-	-	-
Total Grant	9,006,858	8,226,642	7,202,272	6,513,437	6,045,966	5,594,400	5,451,266
Reduction	-	-	1,024,370	688,835	467,471	451,566	143,134
Reduction %	-	-	12%	10%	7%	7%	3%

The table above shows the actual cash reduction in grant for 2012/13 is £688,835 representing a 10% reduction in cash terms and for 2013/14 is £467,471 representing a reduction of 7%.

This is after the impact of the floor dampening mechanism which resulted in a reduction in grant for NNDC of £204,285 in 2012/13. The floor damping mechanism ensures all authorities receive a maximum reduction, in very simple terms the scheme works by taking grant from those authorities above the floor to be allocated to those below the floor to bring them to the floor. For NNDC it can be argued the effect of floor damping is that formula grant support is not being received in full for the increased spending in recent years on coast protection and flood defence.

As mentioned above, a council tax grant was received for the 2011/12 financial year totalling £145,134 and it was confirmed that there would be continued funding to support this amount over the four years of the spending review. It was also indicated at that time that there would be no additional funding to support any further freezes from 2012/13 onwards. However, the Chancellor of the Exchequer announced in October 2011 that a further grant would be offered to those authorities which freeze Council Tax for 2012/13 at 2011/12 levels, but this grant was to be a 'one-off grant'. This means the grant will not be paid in future years (i.e. 2013/14 and 2014/15), so it differs from the Council Tax Freeze Grant for 2011/12

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which will continue to be paid in 2012/13, 2013/14 and 2014/15. As the one-off grant is payable for 2012/13 only then it effectively becomes a further cut in 2013/14. The budget as presented assumes no council tax increase and includes the receipt of the one-off freeze grant for the 2012/13 financial year only.

The final allocations for 2012/13 service related grants have also now been announced; the two grants relevant to the Council are the Benefits Administration Grant and Homelessness Prevention Grant.

- Benefits Administration Grant – This grant was confirmed as being £718,690 for 2012/13 compared to the previous year's allocation of £768,869 which represents a reduction of £50,179 which equates to 6.5%. No announcement has yet been made for the following financial year, however, it is expected that further reductions to this grant will be made and annual reductions of 10% have been built into the future years projections.
- Homelessness Prevention Grant – Grant allocation of £120,470 was announced for 2012/13 and this has now been factored into the budget.

New Homes Bonus

Within the CSR 2010, the government announced plans for funding to be made available for the New Homes Bonus scheme. This was a new scheme designed to incentivise and reward councils and communities who wished to build new homes in their area. The Government set aside nearly £1 billion over the CSR period for the scheme, including nearly £200 million in 2011/12 (year 1) and £250 million for each of the following three years. Funding beyond those levels would come from reductions in formula grant. The Government believed this would be a simple, powerful, transparent and permanent feature of the local government finance system. The key features of the scheme were as follows:

- The bonus would be paid as a grant, which in summary would from 2011/12 match fund the additional council tax for each new home and property brought back into use, for each of the 6 years after that home is built with an additional amount for affordable homes. The proposed addition was £350 for each of the six years for each affordable home built.
- The match funding would be split between upper (county and possibly police) and lower tier authorities (districts). The ratios to be used for the split were confirmed with 80% being returned to lower tier authorities.
- The value of the bonus should increase for at least six years. The payment for 2011/12 was based upon the growth in new homes in the year to October 2010. The 2012/13 bonus reflects growth in the two years to October 2011. In the third year, the bonus will be based on the growth in the first, second and third years of the scheme and so on.
- Local authorities would be able to decide how to spend the funding in line with local community wishes. The Government expected local councillors to work closely with their communities – and in particular the neighbourhoods most affected by growth – to understand their priorities for investment and to communicate how the money will be spent and the benefits it would bring.
- The bonus would be paid through section 31 of the Local Government Act 2003 as an unringfenced grant.

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The New Homes Bonus has now been operational for a year and the Council's grant figures for 2011/12 (final) and 2012/13 (provisional) are known and presented in the table below.

	Number	Band D Equivalent	Bonus
2011/12 (Final)			
Net growth in numbers of properties (Oct 2009 to Oct 2010) @ £1,439.22 per Band D property	364	303.78	£437,203
Extra for new affordable homes	n/a	n/a	Nil
Total for year (payable each year for 6 years)			£437,203
North Norfolk District Council (80%)			£349,763
Norfolk County Council (20%)			£87,440
2012/13 (Provisional)			
Net growth in numbers of properties (Oct 2009 to Oct 2010) @ £1,439.33 per Band D property	254	201.44	£289,945
Extra for new affordable homes (year 2010/11) @ £350 per property	107	n/a	£37,450
Total for year (payable each year for 6 years)			£327,395
Plus element based on 2011/12 (from above)			£437,203
Total receivable for 2012/13			£764,598
North Norfolk District Council (80%)			£611,678
Norfolk County Council (20%)			£152,920

The growth in the number of properties each year is calculated as new dwellings less any demolitions plus or minus the net change in empty dwellings.

The scheme will continue in future years (with the effect of each year's growth being added to the total receivable). The payments for 2011/12 and 2012/13 are being made by the Government without reduction of the previously announced external funding figures. However, from 2013/14 the cost of the new homes bonus will exceed the national funding set aside by the government and by progressively increasing amounts each year. Originally it had been announced that the shortfall would be met by reducing formula grant by top-slicing. With the new regime being introduced by the localisation of business rates, each billing authority will have to pay over a proportion of the business rates collected in their area to a national pot which will be used to cover the deficit. As a result, only those authorities who achieve relatively high growth in properties over the years will benefit in net terms from the bonus and with little or no growth could suffer significantly. It has been assumed within the forecasts therefore that the income will remain at 2012/13 levels.

Local Government Finance Bill

The Local Government Finance Bill was published in December 2011 and contained provisions from 2013/14 to implement proposals for business rates retention, localisation of council tax support and technical reforms to council tax which are key elements of the Government's localism agenda.

Business rates retention will at the outset include a rebalancing of resources through a system of 'tariffs' and 'top ups', so that no council will suffer a reduction in resources. However thereafter changes in funding will depend on local business rates growth. The Government has indicated that it will fund the additional net costs of implementing the changes brought about by business rates retention so no additional budgetary provision has been made at this stage.

Localised council tax support is being coupled with the need to achieve savings of £420 million nationally from 2013/14, with the main affected groups being working age council tax benefit recipients. Authorities will have to implement schemes that reduce awards to these groups or reduce spending in other areas of their budgets to meet the savings and a Norfolk wide group has been established to design a new scheme.

Technical reforms to council tax will also give local authorities the opportunity to exercise flexibilities that will enable the raising of more council tax from the owners of second homes, empty properties and mortgagees in possession, with any increased revenue being shared with upper-tier authorities in relation to their levels of council tax.

The Localism Act

The Localism Act received Royal Assent on 15 November 2011 and its wide ranging provisions will be implemented over the next few years.

There are four main areas in the Act:

- New freedoms and flexibilities for local government
- New rights and powers for communities and individuals
- Reform to make the planning system more democratic and more effective
- Reform to ensure that decisions about housing are taken locally

The headline provision is that concerning referenda on council tax increases. The current power to "cap" council tax rises is to be replaced with a power for local communities to decide. The Secretary of State will determine a threshold for council tax increases annually. If the council seeks to increase their council tax demand above this threshold there will have to be a referendum of all local voters for approval or rejection of the proposed rise.

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The thresholds for 2012/13 were 3.5% for single-tier county councils and shire districts, 4% for police, fire authorities and the GLA and 3.75% for the City of London. These are 1% above the figures for which the one-year freeze grant for 2012/13 will be paid.

Planning Fee Increases – In November 2010, the Department for Communities and Local Government launched a consultation paper on proposals for changing application fees. Planning fees are currently set nationally but the consultation paper proposed changes to the planning application fees regime which would decentralise responsibility for setting fees to local planning authorities with a view to breaking even. These provisions now form part of the Localism Act but as yet no further guidance has been received following the consultation process to indicate how any new scheme should work in practice. Once this guidance is received, work will be able to commence on the practical application of the new system.

With respect to housing changes, the homelessness obligations remain with the local authority but the means by which they are dealt with has changed. The Act extends the offer of accommodation to homeless applicants to include private sector accommodation. Tenancies must be for a minimum of 12 months.

The Budget position for 2012/13

Due to the budget cuts being imposed on local authorities, no growth bids were invited for revenue expenditure for 2012/13. Capital bids were invited but these were only requested where they related to health and safety, invest to save projects or contractual commitments.

A savings exercise was carried out with senior managers during August 2011 with a report going to Cabinet on 28 November 2011 and being approved by Full Council on 13 December 2011. This exercise resulted in a number of savings and additional income being identified to be taken from 2012/13. The savings and additional income projected from this exercise for 2012/13 amounted to £897,096.

In addition to the savings above, a consultation paper was issued to the Corporate Management Team (CMT) outlining a proposed new structure to be operational from 2012/13 which would see the size of the management team reduced from five to three, with subsequent savings estimated to be £150,000. A report was presented to Full Council on 14 December 2011 outlining a two stage process for this restructure, the first stage of which would see CMT reduce from 5 to 3 to form a newly branded Corporate Leadership Team (CLT) while the second stage would include a review of Senior Management Team (SMT) with the intention of reducing the number of posts and changing responsibilities.

The recommendations in the report were subsequently agreed and a further saving of £150,000 has been included within the 2012/13 budget and for future year's projections. Stage 1 of the process has been completed and the stage 2 review of SMT is currently underway.

As part of the 2011/12 revised budget process a surplus of £172,488 was forecast and this has been allocated to the Organisational Development Reserve to help offset any reduced savings in 2012/13 relating to the revised approach to implement the new pay model following the pay and grading review.

Future Projections

The level of government funding for 2013/14 and 2014/15 is not yet known although projections have been made along with detailed forecasts of spending pressures and future levels of income. This has enabled future funding gaps to be estimated for the following three year period 2013/14 to 2015/16 which are currently estimated to be £266,508 in 2013/14, increasing to £1,072,432 in 2014/15 and to £1,232,022 in 2015/16.

Further details on the 2012/13 Budget can be obtained from the various budget reports, which can be found at <http://www.northnorfolk.org/apps/committees/default.asp?path=Full%20Council> or by contacting accountancy@north-norfolk.gov.uk.

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General Fund Summary

2010/11 Actual Service Area	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
2,799,870 Community	4,292,307	5,135,924	3,848,749	2,748,116	3,025,851	3,090,888
8,133,609 Environment	7,566,778	7,823,860	7,596,644	7,607,691	7,770,398	7,722,377
1,177,622 Information	1,301,180	1,282,692	1,183,183	1,183,719	1,184,169	1,183,708
(1,946,329) Resources	3,764,132	4,656,327	2,889,704	3,030,730	3,264,401	3,211,841
10,000 (Surplus)/Deficit from Norse	0	0	0	0	0	0
0 Pay & Grading	0	0	(225,446)	(199,446)	(195,446)	(195,446)
0 Car Allowances	0	0	0	(245,000)	(245,000)	(245,000)
0 Management Structures	0	0	(150,000)	(150,000)	(150,000)	(150,000)
10,174,772 Net Cost of Services	16,924,397	18,898,803	15,142,834	13,975,810	14,654,373	14,618,368
1,427,268 Parish Precepts	1,450,222	1,450,222	1,538,934	1,577,407	1,616,843	1,657,263
(2,499,239) Capital Charges	(1,480,838)	(1,926,791)	(1,814,493)	(2,022,817)	(2,175,695)	(1,881,837)
(660,616) Reffcus	(2,277,122)	(3,137,379)	(2,552,661)	(1,310,000)	(1,310,000)	(1,310,000)
(547,213) Interest Receivable	(550,000)	(462,000)	(269,900)	(235,200)	(225,200)	(218,100)
26,990 External Interest Paid	0	0	0	0	0	0
455,407 Revenue Financing for Capital	524,182	604,302	400,000	400,000	400,000	0
6,988,569 IAS19 Pension Adjustment	251,277	269,261	256,842	264,559	272,509	280,697
15,365,938 Net Operating Expenditure	14,842,118	15,696,418	12,701,556	12,649,759	13,232,830	13,146,391
Contributions to/(from) Earmarked Reserves:						
(227,103) Contribution from Capital Projects Reserve	0	(68,629)	(400,000)	(400,000)	(400,000)	0
604,583 Contribution to Capital Projects Reserve	0	7,500	429,180	413,340	124,063	0
166,164 Use of Reserves	(940,861)	(1,747,393)	1,310,806	1,315,953	1,315,953	1,285,953
271,340 Use of General Reserve	487,567	500,928	(200,000)	(300,000)	(200,000)	(100,000)
16,180,922 Amount to be met from Government Grant and Local Taxpayers	14,388,824	14,388,824	13,841,542	13,679,052	14,072,846	14,332,344
(1,427,268) Collection Fund – Parishes	(1,450,222)	(1,450,222)	(1,538,934)	(1,577,407)	(1,616,843)	(1,657,263)
(5,746,796) Collection Fund – District	(5,736,464)	(5,736,464)	(5,789,171)	(5,789,171)	(5,789,171)	(5,991,793)
(9,006,858) Revenue Support Grant and Redistributed Business Rates	(7,202,138)	(7,202,138)	(6,225,303)	(5,902,832)	(5,451,266)	(5,451,266)
0 Council Tax Freeze Funding 12/13 one-off	0	0	(145,000)	0	0	0
0 Council Tax Freeze Funding 11/12 onwards	0	0	(143,134)	(143,134)	(143,134)	0
(16,180,922) Income from Government Grant and Taxpayers	(14,388,824)	(14,388,824)	(13,841,542)	(13,412,544)	(13,000,414)	(13,100,322)
0 (Surplus)/Deficit	0	0	0	266,508	1,072,432	1,232,022

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NNDC Net Cost of Services – Subjective Analysis

The following details the net cost of services set out according to CIPFAs recommended subjective analysis groupings. The notes below detail what is included within each group.

2010/11 Actual	Net Cost of Services	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
3,989,732	Employees	10,042,202	10,074,696	9,600,453	9,555,578	9,555,954	9,556,254
2,688,442	Premises	2,520,064	2,564,697	2,607,190	2,485,994	2,507,017	2,523,059
1,360,116	Transport	391,591	372,859	342,578	323,230	323,506	323,506
11,793,344	Supplies and Services	12,338,553	14,722,659	12,281,057	11,063,984	11,271,948	11,389,981
250,816	Third Party Payments	19,698	19,698	0	0	0	0
32,861,377	Transfer Payments	32,824,013	34,547,835	34,547,835	34,547,835	34,547,835	34,547,835
5,688	Support Services	(45)	(10,098)	(100,658)	(101,254)	(101,131)	(101,009)
2,079,597	Capital Charges	1,495,838	1,926,791	1,829,493	2,037,817	2,190,695	1,896,837
(44,864,341)	Income (External)	(42,707,517)	(45,330,334)	(45,589,668)	(45,342,928)	(45,051,005)	(44,927,649)
10,164,771	Total Cost of Services	16,924,397	18,888,803	15,518,280	14,570,256	15,244,819	15,208,814

Employees – this includes the cost of employee expenses, both direct, for example salaries, national insurance contributions and pension costs, and indirect, for example relocation and training.

Premises – this includes expenses directly related to the running of premises and land, for example energy costs, rent and rates.

Transport – this includes all costs associated with the provision, hire or use of transport, including car allowances.

Supplies and Services – this includes all direct supplies and service expenses to the authority, for example services provided for waste and cleansing, equipment, furniture and printing.

Third Party Payments – this includes payments to an external provider or an internal service delivery unit defined as a trading operation, for example car parks and markets.

Transfer Payments – this includes the cost of payments to individuals, for which no goods or services are received in return by the local authority, for example housing benefits.

Support Services – this includes charges for services that support the provision of services to the public, for example Accountancy and ICT.

Capital Charges – this includes the depreciation and impairment losses charged to the service revenue accounts in relation to Council assets. These costs are reversed out so as to have no impact on the Council Tax payer.

Income – this includes all income received from external users or by way of charges or recharges to internal users. It includes for example specific government grants, benefit subsidy grant, fees and charges for admissions and use of council services where chargeable.

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Reserves Statement

Reserve	Purpose and Use of Reserve	Balance at 1/4/2012 £	Budgeted 2012/13 Movement £	Balance at 1/4/2013 £	Budgeted 2013/14 Movement £	Balance at 1/4/2014 £	Budgeted 2014/15 Movement £	Balance at 1/4/2015 £	Budgeted 2015/16 Movement £	Balance at 1/4/2016 £
General Fund - General Reserve	A working balance and contingency, current recommended balance is £950,000. This also includes the reallocation of a number of previously earmarked reserves to be used over the next four years.	1,828,947	(200,000)	1,628,947	(300,000)	1,328,947	(200,000)	1,128,947	(100,000)	1,028,947
Earmarked Reserves:										
New Homes Bonus	Established for supporting communities with future growth and development.	0	611,678	611,678	611,678	1,223,356	611,678	1,835,034	611,678	2,446,712
Big Society Fund	To support projects that communities want, where they will make a difference to the economic and social wellbeing of the area.	0	1,151,625	1,151,625	674,275	1,825,900	674,275	2,500,175	674,275	3,174,450
Capital Projects	To provide funding for capital developments and purchase of major assets. This includes the VAT Shelter Receipt.	1,440,515	29,180	1,469,695	13,340	1,483,035	(275,937)	1,207,098	0	1,207,098
Organisational Development	To provide funding for organisation development to create capacity within the organisation and address anomalies within the pay structure.	358,488	0	358,488	0	358,488	0	358,488	0	358,488
Asset Management	To support improvements to our existing assets as identified through the Asset Management Plan.	10,952	0	10,952	0	10,952	0	10,952	0	10,952
Sports Hall Equipment	To support renewals for sports hall equipment. Amount transferred in the year represents over or under achievement of income target.	15,232	0	15,232	0	15,232	0	15,232	0	15,232

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Reserve	Purpose and Use of Reserve	Balance at 1/4/2012	Budgeted 2012/13 Movement	Balance at 1/4/2013	Budgeted 2013/14 Movement	Balance at 1/4/2014	Budgeted 2014/15 Movement	Balance at 1/4/2015	Budgeted 2015/16 Movement	Balance at 1/4/2016
		£	£	£	£	£	£	£	£	£
Common Training	To deliver the corporate training programme. Training and development programmes are sometimes not completed in the year but are committed and therefore funding is carried forward in an earmarked reserve.	17,000	0	17,000	0	17,000	0	17,000	0	17,000
Local Strategic Partnership	To ringfence underspends on the LSP for future liabilities and service delivery.	643,813	(494,813)	149,000	0	149,000	0	149,000	0	149,000
Environmental Policy	Earmarking of a previous underspend to meet future costs of environmental policy initiatives.	20,090	0	20,090	0	20,090	0	20,090	0	20,090
Election Reserve	Established to meet costs associated with district council elections, to smooth the impact between financial years.	0	30,000	30,000	30,000	60,000	30,000	90,000	0	90,000
Land Charges	This reserve has been set up to enable the repayment of Personal searches following a change in legislation.	50,356	0	50,356	0	50,356	0	50,356	0	50,356
LSVT Reserve	To meet the cost of successful warranty claims not covered by bonds and insurance following the housing stock transfer.	435,000	0	435,000	0	435,000	0	435,000	0	435,000
Regeneration Projects	Earmarked from previous underspends for regeneration projects.	27,316	0	27,316	0	27,316	0	27,316	0	27,316
HPDG - Revenue	Carry forward of any unspent HPDG for use on related revenue/capital projects.	70,835	0	70,835	0	70,835	0	70,835	0	70,835
Housing	Previously earmarked for stock condition survey and housing needs assessment.	247,051	0	247,051	0	247,051	0	247,051	0	247,051
Benefits	To be used to mitigate any claw back by the Department of Works and Pensions following final subsidy determination.	640,242	0	640,242	0	640,242	0	640,242	0	640,242

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Reserve	Purpose and Use of Reserve	Balance at 1/4/2012 £	Budgeted 2012/13 Movement £	Balance at 1/4/2013 £	Budgeted 2013/14 Movement £	Balance at 1/4/2014 £	Budgeted 2014/15 Movement £	Balance at 1/4/2015 £	Budgeted 2015/16 Movement £	Balance at 1/4/2016 £
Investment income : European Investment Bank (EIB) Premium	The Council disposed of its EIB bonds for a gain in 2011/12. This reserve is required for accounting purposes to transfer the part of the gain that relates to 2012/13.	84,494	(84,494)	0	0	0	0	0	0	0
Restructuring Proposals	To be used for restructuring costs including one-off redundancy and pension strain costs. Amount to be used from 1 April 2011 to be allocated against savings proposals as business cases are approved.	198,749	0	198,749	0	198,749	0	198,749	0	198,749
Arts and Community Projects	To fund arts and community projects.	13,867	0	13,867	0	13,867	0	13,867	0	13,867
Carbon Management	To fund revenue invest to save initiatives.	15,880	0	15,880	0	15,880	0	15,880	0	15,880
Whistle blowing	Commissioning investigation activity.	10,000	0	10,000	0	10,000	0	10,000	0	10,000
Legal & Democratic Services	One off funding for Compulsory Purchase Order (CPO) work and to undertake a review of the Constitution.	46,599	0	46,599	0	46,599	0	46,599	0	46,599
The pier	To be used to support the cost of works to Cromer pier.	15,000	0	15,000	0	15,000	0	15,000	0	15,000
Total Reserves		6,190,426	1,043,176	7,233,602	1,029,293	8,262,895	840,016	9,102,911	1,185,953	10,288,864

REVENUE

Council Tax 2012/13 - Summary

	2011/12 Base Budget £	2012/13 Base Budget £	Change £	%
Net Expenditure before Reserves Movement	14,695,685	12,556,556	(2,139,129)	
Reserves Movement	(449,861)	1,139,986	1,589,847	
Net Expenditure after Reserves Movement	14,245,824	13,696,542	(549,282)	
Less Parish and Town Precepts and Special Expenses	(1,450,222)	(1,538,934)	(88,712)	
Net District Budget	12,795,602	12,157,608	(637,994)	(5.0)
Revenue Support Grant	(1,666,790)	(121,103)	1,545,687	
Redistributed National Non-Domestic Rates	(5,392,348)	(6,247,334)	(854,986)	
Total External Support	(7,059,138)	(6,368,437)	690,701	(9.8)
District Net Call on Collection Fund (excluding Parishes)	5,736,464	5,789,171	52,707	0.9
District Council Level at Band D	139.14	139.95	0.81	
Less Collection Fund Surplus	(0.27)	(1.08)	(0.81)	
Net District Council Tax Level at Band D (District Councils Own Spending)	138.87	138.87	0.00	0.0
Parish and Town Precepts	35.18	37.20	2.02	5.7
Average District Council Tax at Band D (Inclusive of Parish and Town Precepts)	174.05	176.07	2.02	1.2
Norfolk County Council	1,145.07	1,145.07	0.00	0.0
Norfolk Police Authority	191.16	196.92	5.76	3.0
Total Average Band D Amount	1,510.28	1,518.06	7.78	0.5
Range of charges at Band D:				
Minimum	1,475.10	1,480.86	5.76	0.4
Maximum	1,548.79	1,557.71	8.92	0.6

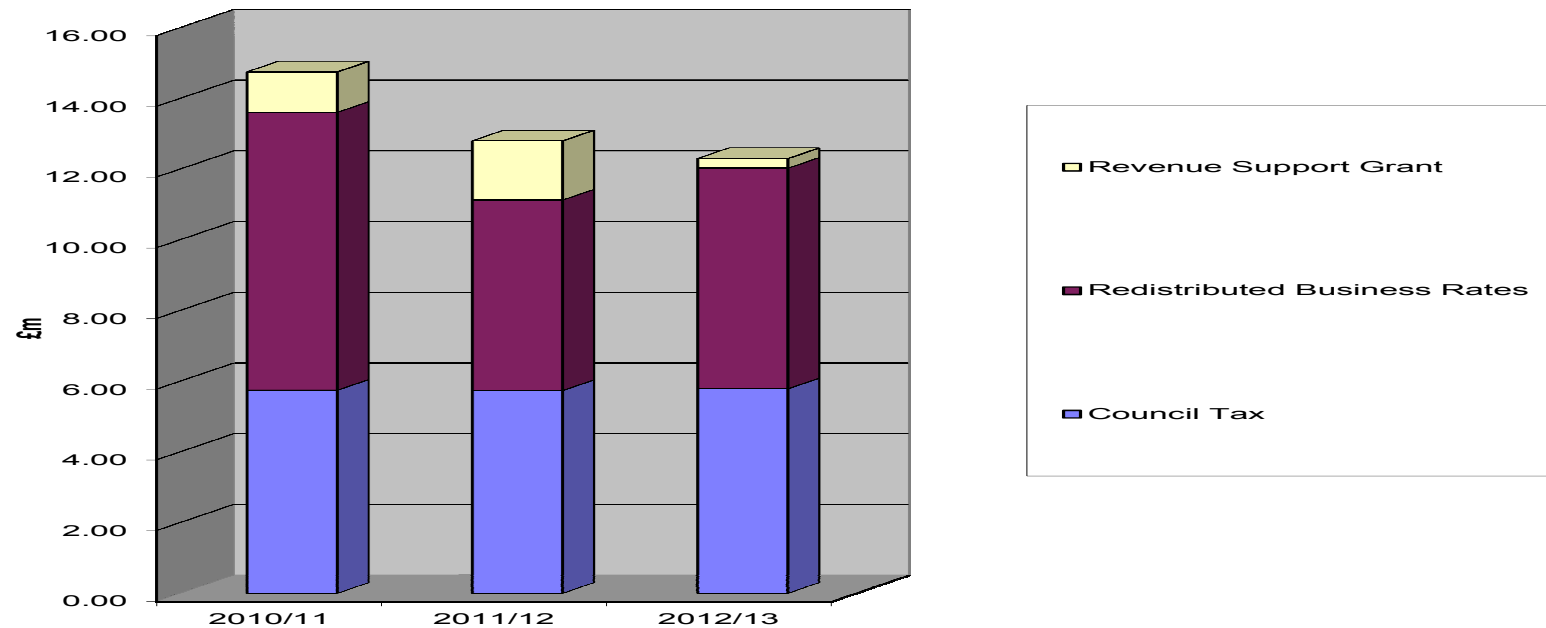
Notes:

- (1) The average increase in Council Tax, at Band D for the District and Parish and Town Councils' spending represents an increase of less than 4 pence per week.
- (2) The basic (average) amount of Council Tax represents the District and Parishes and Towns spending divided by the tax base of 41,366 (as approved by the Council on 14 December 2011). It is the charge for a Band D equivalent dwelling.
- (3) The amount of Council Tax and Band D is shown as required by Central Government. However, 69% of properties are Bands A to C.
- (4) Norfolk County Council and Norfolk Police Authority make their own calculations of their precept amounts and inform each District Council of the amount to be included in the total Council Tax.
- (5) The multipliers to be used for calculations each Council Tax Band are as follows:
 - A – 6/9 – Up to £40,000
 - B – 7/9 - £40,001 - £52,000
 - C – 8/9 - £52,001 - £68,000
 - D – 9/9 - £68,001 - £88,000
 - E – 11/9 - £88,001 - £120,000
 - F – 13/9 - £120,001 - £160,000
 - G – 15/9 - £160,001 - £320,000
 - H – 18/9 - £320,001 and above
- (6) Parish and Town Council precepts range from nil to £76.85 per Band D equivalent dwelling.

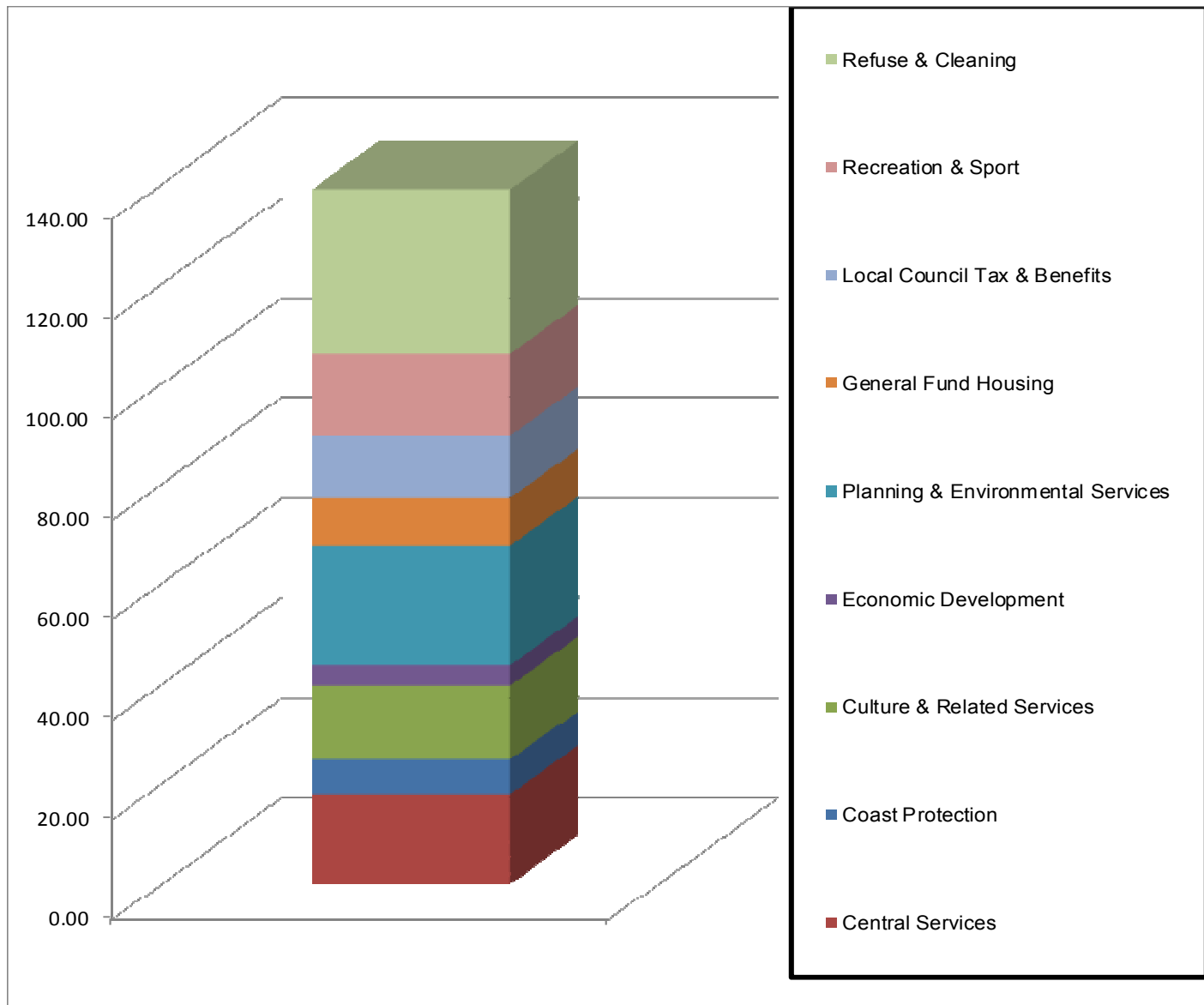
REVENUE

General Fund – Sources of Finance

The main sources of finance for the net General Fund Budget, after taking account of revenue raised through fees and charges and specific grants for benefits, etc, is shown below for the three years 2010/11 to 2012/13. The external finance has decreased by 10% for 2012/13 over the 2011/12 level, with a decrease of 93% for Revenue Support Grant, and an increase of 16% for Business Rates.



General Fund – Spending
Where does North Norfolk’s £138.87 of Council Tax go?



REVENUE

**Council Tax 2012/13
Per Band D Dwelling**

Parish	Tax Base	Parish Precept £ . P	Parish Council Tax £ . P	Other* Council Tax £ . P	Total Council Tax £ . P
Alby With Thwaite	101.59	2,400.00	23.62	1,480.86	1,504.48
Aldborough and Thurgarton	239.73	5,000.00	20.85	1,480.86	1,501.71
Antingham	129.06	2,250.00	17.43	1,480.86	1,498.29
Ashmanhaugh	70.55	2,900.00	41.10	1,480.86	1,521.96
Aylmerton	197.53	6,475.00	32.77	1,480.86	1,513.63
Baconsthorpe	90.67	1,500.00	16.54	1,480.86	1,497.40
Bacton	516.06	15,000.00	29.06	1,480.86	1,509.92
Barsham	105.49	1,900.00	18.01	1,480.86	1,498.87
Barton Turf	241.32	4,500.00	18.64	1,480.86	1,499.50
Beckham East/West	122.08	2,400.00	19.65	1,480.86	1,500.51
Beeston Regis	416.00	13,000.00	31.25	1,480.86	1,512.11
Binham	180.36	4,500.00	24.95	1,480.86	1,505.81
Blakeney	540.22	23,000.00	42.57	1,480.86	1,523.43
Bodham	176.83	6,250.00	35.34	1,480.86	1,516.20
Briningham	65.81	0.00	0.00	1,480.86	1,480.86
Brinton	122.56	2,250.00	18.35	1,480.86	1,499.21
Briston	889.03	28,225.00	31.74	1,480.86	1,512.60
Brumstead	26.10	0.00	0.00	1,480.86	1,480.86
Catfield	354.27	9,500.00	26.81	1,480.86	1,507.67
Cley	319.93	7,000.00	21.87	1,480.86	1,502.73
Colby	195.18	15,000.00	76.85	1,480.86	1,557.71
Corpusty and Saxthorpe	277.85	9,360.00	33.68	1,480.86	1,514.54
Cromer	3,127.55	185,869.00	59.42	1,480.86	1,540.28
Dilham	143.47	4,284.00	29.85	1,480.86	1,510.71
Dunton	51.95	0.00	0.00	1,480.86	1,480.86

REVENUE

**Council Tax 2012/13
Per Band D Dwelling**

Parish	Tax Base	Parish Precept £ . P	Parish Council Tax £ . P	Other* Council Tax £ . P	Total Council Tax £ . P
East Ruston	189.82	3,000.00	15.80	1,480.86	1,496.66
Edgefield	185.87	5,500.00	29.59	1,480.86	1,510.45
Erpingham	250.61	6,500.00	25.93	1,480.86	1,506.79
Fakenham	2,674.71	140,410.00	52.49	1,480.86	1,533.35
Felbrigg	79.03	2,000.00	25.30	1,480.86	1,506.16
Felmingham	196.07	1,500.00	7.65	1,480.86	1,488.51
Field Dalling	136.83	3,000.00	21.92	1,480.86	1,502.78
Fulmodestone	180.52	4,000.00	22.15	1,480.86	1,503.01
Gimmingham	163.84	4,750.00	28.99	1,480.86	1,509.85
Great Snoring	84.11	3,500.00	41.61	1,480.86	1,522.47
Gresham	171.85	4,500.00	26.18	1,480.86	1,507.04
Gunthorpe	139.40	1,800.00	12.91	1,480.86	1,493.77
Hanworth	97.67	2,000.00	20.47	1,480.86	1,501.33
Happisburgh	314.97	7,175.00	22.77	1,480.86	1,503.63
Helhoughton	135.17	4,000.00	29.59	1,480.86	1,510.45
Hempstead	78.41	1,650.00	21.04	1,480.86	1,501.90
Hempton	192.34	6,200.00	32.23	1,480.86	1,513.09
Hickling	425.79	8,376.00	19.67	1,480.86	1,500.53
High Kelling	287.57	8,500.00	29.55	1,480.86	1,510.41
Hindolveston	207.97	5,900.00	28.36	1,480.86	1,509.22
Hindringham	236.45	5,500.00	23.26	1,480.86	1,504.12
Holkham	94.49	2,500.00	26.45	1,480.86	1,507.31
Holt	1,697.13	78,208.00	46.08	1,480.86	1,526.94
Honing	126.48	2,000.00	15.81	1,480.86	1,496.67
Horning	618.98	14,500.00	23.42	1,480.86	1,504.28

REVENUE

**Council Tax 2012/13
Per Band D Dwelling**

Parish	Tax Base	Parish Precept £ . P	Parish Council Tax £ . P	Other* Council Tax £ . P	Total Council Tax £ . P
Horsey	39.15	750.00	19.15	1,480.86	1,500.01
Hoveton	808.98	42,496.00	52.53	1,480.86	1,533.39
Ingham	151.75	1,300.00	8.56	1,480.86	1,489.42
Ingworth	44.83	2,190.00	48.85	1,480.86	1,529.71
Itteringham	62.93	1,850.00	29.39	1,480.86	1,510.25
Kelling	91.26	3,000.00	32.87	1,480.86	1,513.73
Kettlestone	93.58	3,300.00	35.26	1,480.86	1,516.12
Knapton	156.49	4,250.00	27.15	1,480.86	1,508.01
Langham	196.76	6,120.00	31.10	1,480.86	1,511.96
Lessingham	246.91	3,500.00	14.17	1,480.86	1,495.03
Letheringsett With Glandford	123.95	2,000.00	16.13	1,480.86	1,496.99
Little Barningham	41.70	400.00	9.59	1,480.86	1,490.45
Little Snoring	229.47	6,500.00	28.32	1,480.86	1,509.18
Ludham	530.95	8,805.00	16.58	1,480.86	1,497.44
Matlaske	64.05	300.00	4.68	1,480.86	1,485.54
Melton Constable	199.08	10,000.00	50.23	1,480.86	1,531.09
Morston	58.30	1,000.00	17.15	1,480.86	1,498.01
Mundesley	1,198.52	50,053.00	41.76	1,480.86	1,522.62
Neatishead	244.88	5,817.00	23.75	1,480.86	1,504.61
North Walsham	4,270.63	152,250.00	35.65	1,480.86	1,516.51
Northrepps	333.34	14,454.00	43.36	1,480.86	1,524.22
Overstrand	459.84	15,170.00	32.98	1,480.86	1,513.84
Paston	88.85	4,400.00	49.52	1,480.86	1,530.38
Plumstead	53.21	1,650.00	31.00	1,480.86	1,511.86
Potter Heigham	435.03	11,900.00	27.35	1,480.86	1,508.21

REVENUE

**Council Tax 2012/13
Per Band D Dwelling**

Parish	Tax Base	Parish Precept £ . P	Parish Council Tax £ . P	Other* Council Tax £ . P	Total Council Tax £ . P
Pudding Norton	83.31	1,800.00	21.60	1,480.86	1,502.46
Raynham	134.66	5,600.00	41.58	1,480.86	1,522.44
Roughton	352.39	10,000.00	28.37	1,480.86	1,509.23
Runton	760.81	8,000.00	10.51	1,480.86	1,491.37
Ryburgh	243.12	8,000.00	32.90	1,480.86	1,513.76
Salthouse	123.39	3,250.00	26.33	1,480.86	1,507.19
Scottow	303.76	7,000.00	23.04	1,480.86	1,503.90
Sculthorpe	293.21	5,000.00	17.05	1,480.86	1,497.91
Sea Palling	224.92	10,412.00	46.29	1,480.86	1,527.15
Sheringham	3,252.42	158,868.22	48.84	1,480.86	1,529.70
Sidestrand	49.36	1,200.00	24.31	1,480.86	1,505.17
Skeyton	88.55	1,100.00	12.42	1,480.86	1,493.28
Sloley	91.96	2,575.00	28.00	1,480.86	1,508.86
Smallburgh	193.75	6,200.00	32.00	1,480.86	1,512.86
Southrepps	324.74	11,450.00	35.25	1,480.86	1,516.11
Stalham	1,142.23	50,000.00	43.77	1,480.86	1,524.63
Stibbard	138.94	5,200.00	37.42	1,480.86	1,518.28
Stiffkey	128.17	5,000.00	39.01	1,480.86	1,519.87
Stody	94.47	2,400.00	25.40	1,480.86	1,506.26
Suffield	58.20	1,500.00	25.77	1,480.86	1,506.63
Sustead	91.93	1,500.00	16.31	1,480.86	1,497.17
Sutton	413.02	6,840.00	16.56	1,480.86	1,497.42
Swafield	116.89	3,400.00	29.08	1,480.86	1,509.94
Swanton Abbott	151.76	4,600.00	30.31	1,480.86	1,511.17
Swanton Novers	87.74	2,750.00	31.34	1,480.86	1,512.20

REVENUE

**Council Tax 2012/13
Per Band D Dwelling**

Parish	Tax Base	Parish Precept £ . P	Parish Council Tax £ . P	Other* Council Tax £ . P	Total Council Tax £ . P
Tattersett	287.66	3,000.00	10.42	1,480.86	1,491.28
Thornage	96.37	1,500.00	15.56	1,480.86	1,496.42
Thorpe Market	113.42	4,000.00	35.26	1,480.86	1,516.12
Thurning	30.21	0.00	0.00	1,480.86	1,480.86
Thursford	108.66	3,000.00	27.60	1,480.86	1,508.46
Trimingham	151.60	6,340.00	41.82	1,480.86	1,522.68
Trunch	371.43	16,250.00	43.74	1,480.86	1,524.60
Tunstead	274.09	6,600.00	24.07	1,480.86	1,504.93
Upper Sheringham	95.81	5,004.00	52.22	1,480.86	1,533.08
Walcott	243.46	8,000.00	32.85	1,480.86	1,513.71
Walsingham	379.52	16,000.00	42.15	1,480.86	1,523.01
Warham	82.46	5,000.00	60.63	1,480.86	1,541.49
Wells-Next-The-Sea	1,107.11	68,000.00	61.42	1,480.86	1,542.28
Westwick	31.81	0.00	0.00	1,480.86	1,480.86
Weybourne	332.96	16,000.00	48.05	1,480.86	1,528.91
Wickmere	61.56	3,500.00	56.85	1,480.86	1,537.71
Wighton	111.39	3,500.00	31.42	1,480.86	1,512.28
Witton	132.23	1,000.00	7.56	1,480.86	1,488.42
Wiveton	88.59	4,450.00	50.23	1,480.86	1,531.09
Wood Norton	101.01	2,158.00	21.36	1,480.86	1,502.22
Worstead	329.24	9,000.00	27.33	1,480.86	1,508.19
Totals / Averages	41,366	1,538,934.22	37.20	1,480.86	1,518.06

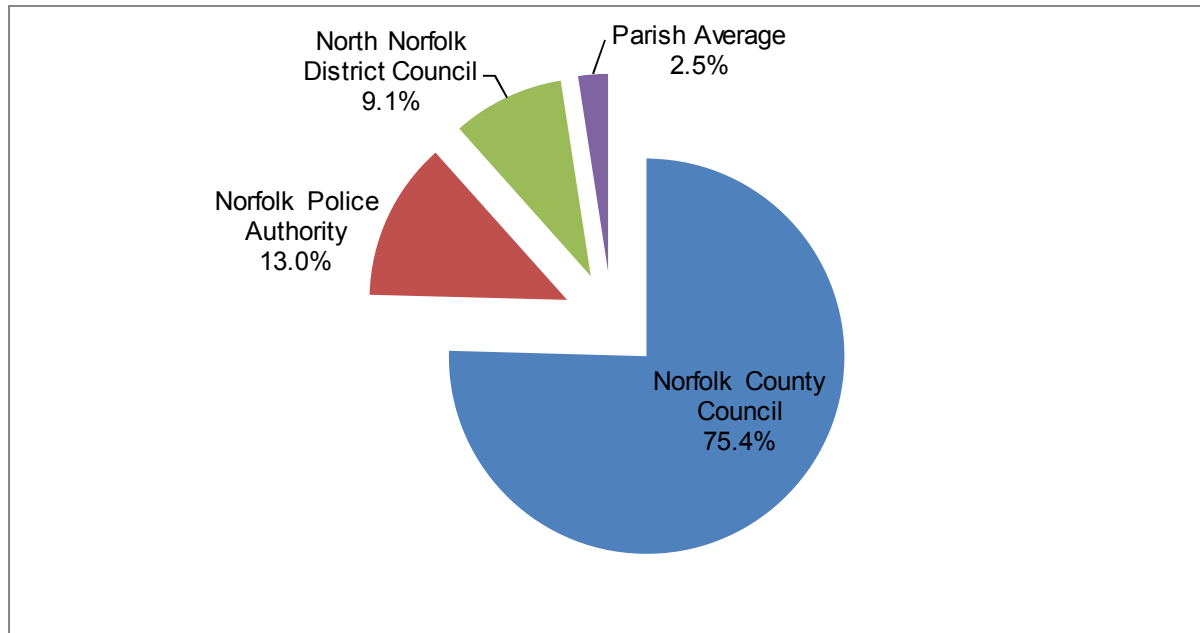
REVENUE

**Council Tax 2012/13
Per Band D Dwelling**

***Other Council Tax**

	£ . P
Norfolk County Council	1,145.07
Norfolk Police Authority	196.92
North Norfolk District Council	138.87
	1,480.86
Parish Average	37.20
Total Average Band D Amount	1,518.06

2012/13 Council Tax – Where does it go?



REVENUE

Employee Numbers – Office Staff

Service Area	2011/12 Revised Budget		2012/13 Base Budget	
	No.	FTE's	No.	FTE's
Community	75	67.81	71	64.31
Environment	51	44.65	49	43.65
Information	61	52.53	57	50.53
Resources	130	117.67	124	109.98
Total Office Staff	317	282.66	301	268.47

Employee Numbers – Outside Staff

Service Area	2011/12 Revised Budget		2012/13 Base Budget	
	No.	FTE's	No.	FTE's
Community	0	0.00	0	0.00
Environment	14	9.77	15	10.42
Information	13	5.10	13	5.10
Resources	10	8.50	10	8.50
Total Office Staff	37	23.37	38	24.02

Employee Costs

Service Area	2011/12 Revised Budget		2012/13 Base Budget	
	Direct Costs	Indirect Costs	Direct Costs	Indirect Costs
Community	2,183,692	37,648	2,195,267	31,756
Environment	1,770,108	32,234	1,671,905	20,627
Information	1,658,646	39,512	1,674,261	25,362
Resources	4,080,830	273,057	3,832,974	148,301
Employee Costs	9,693,276	382,451	9,374,407	226,046
Total Employee Costs		10,075,727		9,600,453

REVENUE

Community Service Area

Contacts

Service	Contact	Ext.
Development Management	Andy Mitchell	6158
Planning Policy & Major Development Team	Mark Ashwell	6325
Conservation & Design	Phil Godwin	6131
Landscape	Phil Godwin	6131
Building Control & Access	Mike Radley	6132
Planning Division	Lorraine Gray	6129
General Economic Development	Robin Smith	6236
Tourism	Robin Smith	6236
Housing Services	Karen Hill	6183
Regeneration Management	Robin Smith	6236
Housing - Service Management	Karen Hill	6183
Property Information Team	Mark Ashwell	6325

REVENUE

Net Cost of Service

2010/11 Actual	Service	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
739,651	Development Management	638,053	671,790	577,086	581,236	576,084	540,438
376,579	Planning Policy & Major Development Team	(77,167)	(81,918)	(361,290)	(359,956)	(359,856)	(360,446)
160,330	Conservation & Design	159,705	162,829	152,554	153,073	153,123	152,783
161,946	Landscape	188,846	183,764	139,889	140,351	140,361	139,981
148,584	Building Control & Access	138,799	110,547	96,866	98,896	98,986	98,316
0	Planning Division*	0	0	0	0	0	0
318,284	General Economic Development	276,431	334,898	257,631	245,548	245,558	245,368
160,355	Tourism	145,718	141,618	106,768	106,898	106,898	106,838
645,377	Housing Services	2,698,692	3,475,058	2,778,295	1,681,448	1,965,885	2,069,278
(1)	Regeneration Management*	0	0	0	0	0	0
1	Housing - Service Management*	0	0	0	0	0	0
88,764	Property Information Team	123,230	127,337	100,950	100,622	98,812	98,332
2,799,870	Net Cost of Community	4,292,307	5,125,923	3,848,749	2,748,116	3,025,851	3,090,888

* The costs of these services are fully recharged to the services they support.

Subjective Analysis

2010/11 Actual	COMMUNITY	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
2,393,972	Employee	2,264,779	2,221,339	2,227,023	2,238,284	2,238,284	2,238,284
18,710	Premises	28,000	(8,874)	1,000	1,000	1,000	1,000
95,155	Transport	104,651	96,946	97,515	97,515	97,515	97,515
1,956,929	Supplies and Services	3,247,605	4,646,223	3,319,871	2,047,924	2,047,924	2,047,924
0	Third Party Payments	0	0	0	0	0	0
71,340	Transfer Payments	71,339	71,339	71,339	71,339	71,339	71,339
1,161,828	Support Services	1,143,748	1,076,968	1,001,564	1,003,240	1,004,000	997,720
114,045	Capital Charges	99,809	101,196	104,788	92,325	87,023	34,277
(3,012,109)	Income (External)	(2,667,624)	(3,079,214)	(2,974,351)	(2,803,511)	(2,521,234)	(2,397,171)
2,799,870	Total Cost of Services	4,292,307	5,125,923	3,848,749	2,748,116	3,025,851	3,090,888

REVENUE

Main Items of Growth and Savings/Income

Growth	Amount £
Development Control	
Employee Inflation	12,562
Housing Services	
Reduction in receipts from Victory Housing Trust relating to the VAT share agreement	75,820
TOTAL GROWTH	<u>88,382</u>

REVENUE

Savings/Income	Amount £
Planning Policy & Major Development Team	
Savings made to contribution budgets	(9,500)
Allocation of New Homes Bonus greater than anticipated	(259,678)
Landscape	
Non recurring expenditure funded from the New Burdens grant stream	(25,000)
Contribution to Biodiversity Strategy no longer required	(10,000)
Planning Division	
Savings identified as part of the budget process	(26,400)
Reduction in Supplies & Services budgets	(10,500)
Economic Development	
Reduction in contributions figure	(5,000)
Tourism	
Tourism guide is no longer going to be produced in the same format	(34,000)
Housing Services	
One off youth homelessness expenditure funded from a specific grant in 2011/12	(61,572)
Reduction in homelessness accommodation expenses	(14,000)
Local Land Charges	
Price increase on search fees	(18,000)
TOTAL SAVINGS	<u>(473,650)</u>
NET GROWTH / (SAVINGS)	<u>(385,268)</u>

REVENUE

Service Area Details

Development Management

This service is responsible for determining applications for planning permission, listed buildings, conservation areas, advertisement consent and consents under related legislation. It also handles appeals to the Department for Communities and Local Government (DCLG) on behalf of the Council. It enforces planning and related controls. In addition, it provides advice to the public and other parties in relation to development proposals, appeals and enforcements.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
557,531	Employee	521,757	534,194	533,950	536,740	536,740	536,740
34,512	Transport	33,941	33,575	34,102	34,102	34,102	34,102
58,441	Supplies & Services	47,135	58,413	47,135	47,135	47,135	47,135
561,580	Support Services	553,670	543,210	490,910	492,270	492,420	489,930
48,407	Capital Charges	40,170	41,018	44,609	44,609	39,307	6,151
(520,820)	Income	(558,620)	(538,620)	(573,620)	(573,620)	(573,620)	(573,620)
739,651	Net Expenditure	638,053	671,790	577,086	581,236	576,084	540,438

REVENUE

Planning Policy and Major Development Team

The Planning Policy Service exists to meet the Council's statutory duty as a local planning authority, to prepare, monitor and review a Local Development Framework for North Norfolk. The LDF gives spatial expression to the Corporate Plan and Community Strategy by taking forward the corporate objectives through a Core Strategy, Site Specific Proposals and other related development plan and supplementary planning documents. It also provides planning policy advice and information to the Council, businesses and the public, and comments on consultations from other organisations. The Major Developments Team sits within the service and has a responsibility for facilitating development in relation to major land allocations and other large scale housing projects through the preparation of Development Briefs and the processing of planning applications.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
260,641	Employee	200,114	205,944	202,409	203,493	203,493	203,493
51	Premises	0	0	0	0	0	0
5,840	Transport	7,346	4,915	4,346	4,346	4,346	4,346
83,374	Supplies & Services	44,646	41,646	33,146	33,146	33,146	33,146
113,047	Support Services	114,900	109,750	102,660	102,910	103,010	102,420
6,000	Capital Charges	0	0	0	0	0	0
(92,374)	Income	(444,173)	(444,173)	(703,851)	(703,851)	(703,851)	(703,851)
376,579	Net Expenditure	(77,167)	(81,918)	(361,290)	(359,956)	(359,856)	(360,446)

Conservation and Design

The Conservation and Design Team is responsible for the provision of a quality service to the community with regard to the conservation of historic buildings and their settings, and the enhancement of conservation areas. It operates heritage based schemes to assist in the regeneration of the District's historic towns and villages. It provides advice on all aspects of design in relation to new buildings.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
71,001	Employee	70,456	71,283	71,025	71,384	71,384	71,384
3,680	Premises	4,000	4,000	1,000	1,000	1,000	1,000
3,049	Transport	2,364	2,371	2,364	2,364	2,364	2,364
15,451	Supplies & Services	13,625	13,625	12,625	12,625	12,625	12,625
67,172	Support Services	69,310	71,600	65,590	65,750	65,800	65,460
(23)	Income	(50)	(50)	(50)	(50)	(50)	(50)
160,330	Net Expenditure	159,705	162,829	152,554	153,073	153,123	152,783

REVENUE

Landscape

This service provides advice on countryside matters and undertakes the Council's statutory responsibilities that help to protect, conserve and enhance the countryside of North Norfolk for the benefit of the community. It handles statutory procedures in relation to tree preservation orders, tree work in conservation areas and Hedgerows Regulations 1997 and gives advice in relation to landscape, arboriculture and biodiversity within the planning system. It also deals with arboricultural matters on behalf of the Broads Authority. The service encourages and promotes countryside management through various initiatives including the Norfolk Biodiversity Partnership and the Wash and North Norfolk Special Area of Conservation Management Board. It also gives advice on agri-environment schemes and administers the Council's amenity tree planting scheme.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
59,307	Employee	43,134	44,039	43,279	43,521	43,521	43,521
188	Premises	0	0	0	0	0	0
6,527	Transport	4,562	4,715	4,700	4,700	4,700	4,700
17,569	Supplies & Services	44,550	44,550	9,050	9,050	9,050	9,050
96,186	Support Services	97,600	91,460	83,860	84,080	84,090	83,710
(17,831)	Income	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
161,946	Net Expenditure	188,846	183,764	139,889	140,351	140,361	139,981

Building Control and Access

This service determines applications for building regulation approval. It inspects work at various stages, ensuring that the method of construction and materials used are such that public health, safety and welfare are protected. It enforces building regulations and gives advice to the public in relation to building control matters. This service also co-ordinates the activities of the Council which relate directly or indirectly to the provision of access for the disabled.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
296,746	Employee	301,192	265,363	301,207	302,757	302,757	302,757
28,877	Transport	34,270	31,124	32,268	32,268	32,268	32,268
10,805	Supplies & Services	13,361	13,361	13,361	13,361	13,361	13,361
208,688	Support Services	205,730	178,330	163,680	164,160	164,250	163,580
(396,532)	Income	(415,754)	(377,631)	(413,650)	(413,650)	(413,650)	(413,650)
148,584	Net Expenditure	138,799	110,547	96,866	98,896	98,986	98,316

REVENUE

Planning Division

This budget includes the management, administration and support costs of the Planning and Building Control Services that are not charged direct to the separate service headings.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
351,065	Employee	343,772	344,232	317,019	318,666	318,666	318,666
51	Premises	0	0	0	0	0	0
396	Transport	980	980	480	480	480	480
15,260	Supplies & Services	26,110	24,899	14,160	14,160	14,160	14,160
(366,772)	Support Services	(370,862)	(370,111)	(331,659)	(333,306)	(333,306)	(333,306)
0	Net Expenditure	0	0	0	0	0	0

General Economic Development

This service aims to support local business competitiveness through creating an environment in which businesses can expand and prosper, thereby supporting the creation of employment opportunities for the District's residents. The business environment relates to the physical infrastructure, business support services, training and development of the workforce and the positive image of North Norfolk as a place to do business.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
28,814	Employee	0	0	0	0	0	0
112,889	Supplies & Services	93,618	185,021	88,618	88,618	88,618	88,618
189,285	Support Services	170,350	159,340	156,550	156,930	156,940	156,750
12,462	Capital Charges	12,463	12,462	12,463	0	0	0
(25,166)	Income	0	(21,925)	0	0	0	0
318,284	Net Expenditure	276,431	334,898	257,631	245,548	245,558	245,368

REVENUE

Tourism

This budget supports the promotional activities of the Council in marketing North Norfolk as a tourist destination. This is achieved through the publication of Accommodation and Attraction guides; a national media advertising campaign and a contribution to the delivery of annual tourism exhibition.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
170,822	Supplies & Services	169,275	169,275	52,338	52,338	52,338	52,338
59,389	Support Services	59,380	55,280	54,430	54,560	54,560	54,500
(69,856)	Income	(82,937)	(82,937)	0	0	0	0
160,355	Net Expenditure	145,718	141,618	106,768	106,898	106,898	106,838

Housing Services

This service is a combination of four areas of work:-

- To assess the Housing needs of the District and co-ordinate the production of the Council's Housing Strategy that outlines how the Council will try to meet those needs across all tenures.
- To discharge the Council's statutory obligations under the Homeless Persons Legislation and to provide free independent Housing Advice to any resident requesting it.
- Working with the Housing Corporation and Registered Social Landlords in order to enable more Social Housing to be provided in the District.
- To ensure that all residential accommodation in the Private Sector is of a minimum standard by offering assistance through grants or by taking formal action, to respond to housing condition complaints and to inspect, register and licence houses of multiple occupation.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
(39)	Employee	0	0	0	0	0	0
14,603	Premises	24,000	(12,874)	0	0	0	0
119	Transport	0	0	0	0	0	0
1,408,834	Supplies & Services	2,733,416	4,029,774	2,986,669	1,714,722	1,714,722	1,714,722
847,846	Support Services	879,190	843,320	826,090	829,350	829,510	828,430
47,176	Capital Charges	47,176	47,716	47,716	47,716	47,716	28,126
(1,673,162)	Income	(985,090)	(1,432,878)	(1,082,180)	(910,340)	(626,063)	(502,000)
645,377	Net Expenditure	2,698,692	3,475,058	2,778,295	1,681,448	1,965,885	2,069,278

REVENUE

Regeneration Management

This budget covers the direct management costs of the Council's Regeneration, Economic Development and Tourism Promotion activities. The costs are fully recharged to the services they support.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
133,417 Employee	130,307	130,846	130,189	130,599	130,599	130,599
137 Premises	0	0	0	0	0	0
679 Transport	1,925	1,925	1,925	1,925	1,925	1,925
6,128 Supplies & Services	6,055	5,555	5,555	5,555	5,555	5,555
(140,001) Support Services	(138,287)	(138,326)	(137,669)	(138,079)	(138,079)	(138,079)
(361) Income	0	0	0	0	0	0
(1) Net Expenditure	0	0	0	0	0	0

Housing - Service Management

This budget includes all the salary, oncosts and overheads for staff dealing with Housing Service functions. The costs are fully recharged to the services they support.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
533,551 Employee	557,643	531,737	531,231	534,028	534,028	534,028
15,127 Transport	19,263	17,341	17,330	17,330	17,330	17,330
15,596 Supplies & Services	14,877	16,877	11,877	11,877	11,877	11,877
(564,180) Support Services	(591,783)	(565,955)	(560,438)	(563,235)	(563,235)	(563,235)
(93) Income	0	0	0	0	0	0
1 Net Expenditure	0	0	0	0	0	0

REVENUE

Property Information Team

This section provides services including Land Charges and Property Searches, Street Naming and Numbering, and Geographical Information Systems (G.I.S). Key areas of responsibility are the maintenance of the statutory Land Charge Register and completion of Property Searches, maintenance of the Local Land and Property Gazetteer (LLPG), and the development and management of the Councils' electronic mapping and associated data systems.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
101,938	Employee	96,404	93,701	96,714	97,096	97,096	97,096
29	Transport	0	0	0	0	0	0
41,760	Supplies & Services	40,937	43,227	45,337	45,337	45,337	45,337
71,340	Transfer Payments	71,339	71,339	71,339	71,339	71,339	71,339
89,588	Support Services	94,550	99,070	87,560	87,850	88,040	87,560
(215,891)	Income	(180,000)	(180,000)	(200,000)	(201,000)	(203,000)	(203,000)
88,764	Net Expenditure	123,230	127,337	100,950	100,622	98,812	98,332

REVENUE

Environment Service Area

Contacts Service	Contact	Ext.
Commercial Services	Steve Hems	6182
Rural Sewerage Schemes	Steve Hems	6182
Travellers	Steve Hems	6182
Licensing	Chris Cawley	6252
Street Naming	Scott Martin	6341
Pest Control	Steve Hems	6182
Environmental Protection	Steve Hems	6182
Dog Control	Steve Hems	6182
Env Health - Service Management	Steve Hems	6182
Parks & Open Spaces	Paul Ingham	6001
Sports Centres	Karl Read	6002
Leisure Complexes	Karl Read	6002
Other Sports	Karl Read	6002
Recreation Grounds	Paul Ingham	6001
Arts & Entertainment	Brenda Seymour	6053
Museums	Karl Read	6002
Pier Pavilion	Karl Read	6002
Foreshore	Karl Read	6002
Woodlands Management	Paul Ingham	6001
Cromer Pier	Karl Read	6002
Public Conveniences	Jill Fisher	6037
Waste Collection and Disposal	Scott Martin	6341
Cleansing	Scott Martin	6341
Leisure	Karl Read	6002
Environmental Strategy	Helen Dixon	6271
Civil Contingencies	Richard Cook	6269

REVENUE

Net Cost of Services

2010/11 Actual	Service	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
611,922	Commercial Services	581,280	559,459	548,659	536,783	537,385	536,355
325,642	Rural Sewerage Schemes	336,241	335,441	346,505	357,172	368,150	379,468
103,045	Travellers	97,800	97,800	97,800	97,800	97,800	97,800
142,357	Licensing	99,471	118,836	76,046	76,316	76,356	75,226
29,181	Street Naming	35,410	33,875	37,906	37,964	37,965	37,965
46,508	Pest Control	44,282	31,494	17,143	17,188	17,188	17,168
604,931	Environmental Protection	635,793	626,368	641,521	642,747	643,585	642,831
94,732	Dog Control	97,094	91,073	67,472	67,584	67,584	67,464
(7)	Env Health - Service Mgmt*	0	0	0	0	0	0
514,279	Parks & Open Spaces	542,570	539,161	524,746	518,978	528,741	532,984
523,317	Sports Centres	393,851	472,724	455,895	456,871	456,992	456,480
576,407	Leisure Complexes	597,419	588,774	591,510	591,496	591,615	591,641
109,263	Other Sports	76,781	92,125	86,671	82,337	82,367	82,207
10,685	Recreation Grounds	14,409	11,839	13,946	13,724	13,964	14,032
117,849	Arts & Entertainments	150,470	173,452	164,777	160,109	155,139	155,019
53,048	Museums	51,043	50,509	44,895	44,901	44,901	44,901
118,308	Pier Pavilion	120,177	110,887	112,217	112,267	112,267	112,247
384,583	Foreshore	453,974	408,414	409,053	401,366	408,178	410,469
177,281	Woodlands Management	155,186	143,445	158,545	151,661	151,671	151,461
20,734	Cromer Pier	45,611	54,411	28,531	28,531	28,531	28,531
692,685	Public Conveniences	534,156	550,982	542,616	549,342	556,181	561,785
2,089,076	Waste Collection & Disposal	1,489,767	1,626,443	1,584,138	1,636,873	1,751,441	1,680,048
543,616	Cleansing	745,307	764,493	755,135	734,141	750,836	755,475
(1)	Leisure*	0	0	0	0	0	0
136,954	Environmental Strategy	125,424	167,193	130,048	130,481	130,482	130,341
107,214	Civil Contingencies	143,262	174,662	160,869	161,059	161,079	160,479
8,133,609	Net Cost of Environment	7,566,778	7,823,860	7,596,644	7,607,691	7,770,398	7,722,377

* The cost of these services are fully recharged to the services they support

REVENUE

Subjective Analysis

2010/11 Actual	ENVIRONMENT	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
1,932,675	Employee	1,811,337	1,802,342	1,692,532	1,677,383	1,677,659	1,677,659
1,179,573	Premises	1,185,476	1,171,885	1,147,887	1,154,298	1,173,742	1,189,043
131,369	Transport	109,867	109,116	102,682	89,524	89,800	89,800
6,855,691	Supplies and Services	5,943,223	6,025,846	6,206,874	6,281,128	6,479,520	6,589,625
(449)	Third Party Payments	0	0	0	0	0	0
1,224,289	Support Services	1,191,293	1,200,108	1,116,674	1,119,091	1,119,571	1,114,909
563,275	Capital Charges	666,661	1,022,966	863,805	861,805	858,180	743,836
(3,752,814)	Income (External)	(3,341,079)	(3,508,403)	(3,533,810)	(3,575,538)	(3,628,074)	(3,682,495)
8,133,609	Total Cost of Services	7,566,778	7,823,860	7,596,644	7,607,691	7,770,398	7,722,377

REVENUE

Main Items of Growth and Savings/Income

Growth	Amount £
Rural Sewerage Schemes	
Inflation on Internal Drainage Board (IDB) Rates & Levies	11,064
Commercial Services	
Salaries and oncosts now paid directly to final service	55,775
Environmental Protection	
Salaries and oncosts now paid directly to final service	63,556
Waste Collection and Disposal	
Inflation on contractor costs	122,273
Stepped increase on Trade Waste contractor costs	32,257
Commercial contamination and disposal costs	231,779
One-off reduction in contractor costs associated with the transfer of vehicles in 2011/12	57,000
Reduction in recycling credit income from dry recyclables	8,145
Cleansing	
Staff restructuring costs	9,445
Inflation on Cleansing Contract	21,183
Cost for cleansing survey for NI 195 Cleanliness Performance Indicator	15,000
Environmental Services Team staff restructuring	5,068
Parks & Open Spaces	
No charge for Grass verge cutting, no longer undertaken for Norfolk County Council.	14,997
Sports Centres	
5% participation increase target not met, which has impacted on projected income	30,716
TOTAL GROWTH	<u>678,258</u>

REVENUE

Savings/Income	Amount £
Commercial Services	
Savings identified as part of the budget process	(29,616)
Licensing	
Savings identified as part of the budget process	(20,000)
Pest Control	
Savings identified as part of the budget process	(12,853)
Dog Control	
Savings identified as part of the budget process	(19,281)
Environmental Protection	
Savings identified as part of the budget process	(14,365)
Environmental Health - Service Management	
Salaries and oncosts now paid direct to final services	(108,604)
Savings identified as part of the budget process	(9,750)
Civil Contingencies	
Savings identified as part of the budget process	(8,000)
Environmental Strategy	
Savings identified as part of the budget process	(18,000)
Waste Collection and Disposal	
Efficiency savings on Waste Contract	(93,244)
Reduced contractor costs as lower tonnage of materials processed	(15,276)
Staff restructuring	(43,755)
Additional fee income due to Prescribed Waste being treated as Trade Waste	(33,295)
Additional MRF profit share from increased recyclable material prices	(168,240)
Postage Costs	(3,000)
Savings identified as part of the budget process	(60,972)
Reduced recycling credits paid to third parties	(13,747)

REVENUE

Cleansing

Savings identified as part of the budget process	(9,000)
Saving on Initial Washroom contract	(5,000)
Efficiency savings on Cleansing contract	(25,222)

Parks & Open Spaces

Savings identified as part of the budget process.	(7,397)
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Sports Centres

Savings in salaries and oncosts following the introduction of new working practices.	(5,822)
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Arts & Entertainments

Savings identified as part of the budget process.	(7,720)
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Museums

Savings identified as part of the budget process.	(5,550)
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TOTAL SAVINGS

(737,709)

NET GROWTH / (SAVINGS)

(59,451)

REVENUE

Service Area Details

Commercial Services

This budget includes the Commercial Services of Environmental Health, and incorporates the following:

- Food and Drugs - to ensure the effective performance of the food safety, food hygiene and similar enforcement duties placed on the Council.
- Occupational Health & Safety - to ensure the effective performance of the health, safety and similar enforcement duties placed on the Council.

It also includes the promotion of good practices with regard to health, safety, hygiene and the treatment of food. Courses are organised and provided for businesses and members of the general public for food hygiene.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
359,130	Employee	335,044	342,065	375,722	364,389	364,665	364,665
21,681	Transport	21,851	21,779	20,332	19,919	20,195	20,195
15,533	Supplies & Services	18,439	14,439	10,439	10,439	10,439	10,439
227,068	Support Services	230,380	205,610	171,600	171,470	171,520	170,490
(11,490)	Income	(24,434)	(24,434)	(29,434)	(29,434)	(29,434)	(29,434)
611,922	Net Expenditure	581,280	559,459	548,659	536,783	537,385	536,355

Rural Sewerage Schemes

This budget provides for the making of guaranteed payments in respect of requisition and sewerage schemes approved before 1st April 1996. In addition, it also includes the payment of levies due to the two Internal Drainage Boards which operate in the District.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
324,858	Premises	335,441	335,441	346,505	357,172	368,150	379,468
784	Support Services	800	0	0	0	0	0
325,642	Net Expenditure	336,241	335,441	346,505	357,172	368,150	379,468

REVENUE

Travellers

This budget provides for the Temporary Stopping Places at Cromer and Fakenham. It includes the annual lease costs and the provision of facilities and services to the site when occupied. The income budget allows for the recovery of costs through the collection of contributions from the occupiers.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
2,833	Premises	6,800	6,800	6,800	6,800	6,800	6,800
77,390	Supplies & Services	33,200	35,436	36,097	36,097	36,097	36,097
97,800	Capital Charges	97,800	97,800	97,800	97,800	97,800	97,800
(74,978)	Income	(40,000)	(42,236)	(42,897)	(42,897)	(42,897)	(42,897)
103,045	Net Expenditure	97,800	97,800	97,800	97,800	97,800	97,800

Licensing

This service deals with the regulation of a range of establishments and activities, through the issue of licences and permits, and in partnership with other agencies, undertakes monitoring and enforcement to secure compliance with the relevant legislation and licensing conditions. This service covers animal establishments, alcohol sales, entertainment venues, collections, street trading and taxis.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
135,089	Employee	94,193	95,918	94,598	95,008	95,008	95,008
4,120	Transport	651	651	651	651	651	651
22,117	Supplies & Services	30,040	20,040	20,040	20,040	20,040	20,040
157,092	Support Services	154,770	177,410	150,940	150,800	150,840	149,710
(176,061)	Income	(180,183)	(175,183)	(190,183)	(190,183)	(190,183)	(190,183)
142,357	Net Expenditure	99,471	118,836	76,046	76,316	76,356	75,226

REVENUE

Street Naming

This service deals with the Council function of providing and repairing street name plates

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
7,504	Employee	9,885	9,959	10,181	10,240	10,240	10,240
0	Premises	4,500	4,500	4,500	4,500	4,500	4,500
2,530	Transport	2,352	2,352	2,352	2,352	2,352	2,352
11,045	Supplies & Services	10,403	10,403	10,403	10,403	10,403	10,403
4,772	Support Services	4,940	970	510	510	510	510
3,330	Capital Charges	3,330	5,691	9,960	9,959	9,960	9,960
29,181	Net Expenditure	35,410	33,875	37,906	37,964	37,965	37,965

Pest Control

This service aims to prevent the build up of infestations of key pests through advice and enforcement.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
21,326	Employee	20,534	20,694	9,527	9,582	9,582	9,582
0	Premises	90	90	90	90	90	90
5,367	Transport	5,508	5,090	2,991	2,991	2,991	2,991
1,976	Supplies & Services	2,400	2,400	2,400	2,400	2,400	2,400
22,659	Support Services	20,250	6,990	6,080	6,070	6,070	6,050
(4,820)	Income	(4,500)	(3,770)	(3,945)	(3,945)	(3,945)	(3,945)
46,508	Net Expenditure	44,282	31,494	17,143	17,188	17,188	17,168

REVENUE

Environmental Protection

The Environmental Protection team provides reactive response to complaints, programmed monitoring schemes and maintain a public watchdog role.

This service includes the following:

- Air Quality Management - including Environmental Permitting
- Contaminated Land - inspection and enforcement of contaminated land sites
- Enviro-crimes - including abandoned vehicles, fly-tipping, littering and dog fouling
- Nuisance Investigations - noise, odour and smoke
- Assisted Burials - which finances burials of those where no other arrangements are being made
- Drainage - investigation of private sewers and land drainage issues
- Travellers - which includes time spent by officers on the implementation of Council policies with regard to gypsies and travellers

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
336,596	Employee	335,279	344,686	398,835	401,034	401,034	401,034
23,591	Transport	19,667	19,755	19,667	19,667	19,667	19,667
49,271	Supplies & Services	76,817	69,787	62,279	61,396	62,154	62,410
224,258	Support Services	222,960	207,470	176,070	175,980	176,060	175,050
4,290	Capital Charges	0	3,600	3,600	3,600	3,600	3,600
(33,075)	Income	(18,930)	(18,930)	(18,930)	(18,930)	(18,930)	(18,930)
604,931	Net Expenditure	635,793	626,368	641,521	642,747	643,585	642,831

REVENUE

Dog Control

This service aims to achieve effective implementation of current legislation relating to dog control and stray dogs. Advice on responsible dog ownership is also provided.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
31,988	Employee	31,120	31,039	14,287	14,369	14,369	14,369
0	Premises	10	10	10	10	10	10
8,054	Transport	7,631	7,631	4,482	4,482	4,482	4,482
16,627	Supplies & Services	19,293	19,293	19,293	19,293	19,293	19,293
39,081	Support Services	39,540	33,600	29,900	29,930	29,930	29,810
(1,018)	Income	(500)	(500)	(500)	(500)	(500)	(500)
94,732	Net Expenditure	97,094	91,073	67,472	67,584	67,584	67,464

Environmental Health - Service Management

This unit includes all salary, oncosts and overheads for staff within the Environmental Health Service Area. The costs are fully recharged to the individual service headings that it supports.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
203,845	Employee	206,269	205,075	92,185	92,600	92,600	92,600
15	Premises	0	0	0	0	0	0
5,315	Transport	4,475	4,475	4,475	4,475	4,475	4,475
45,420	Supplies & Services	47,736	46,936	43,466	43,466	43,466	43,466
(263,256)	Support Services	(266,977)	(268,118)	(150,892)	(149,307)	(149,307)	(147,429)
9,347	Capital Charges	9,347	12,482	11,616	9,616	9,616	7,738
(693)	Income	(850)	(850)	(850)	(850)	(850)	(850)
(7)	Net Expenditure	0	0	0	0	0	0

REVENUE

Parks and Open Spaces

This service includes the maintenance of parks and open spaces, including formal gardens, amenity greenspace, playgrounds, putting and bowling greens, grass verges on an agency basis for Norfolk County Council and certain amenity areas within private housing estates formally adopted from developers.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
300,932	Premises	339,923	344,828	340,609	336,606	344,569	348,315
110,345	Supplies & Services	104,822	139,210	97,765	95,680	97,470	98,077
150,376	Support Services	120,720	94,420	91,420	91,740	91,750	91,640
28,339	Capital Charges	28,059	27,668	30,909	30,909	30,909	30,909
(75,713)	Income	(50,954)	(66,965)	(35,957)	(35,957)	(35,957)	(35,957)
514,279	Net Expenditure	542,570	539,161	524,746	518,978	528,741	532,984

Sports Centres

The Council is responsible for the management of community use Sports Centres at Cromer, Stalham and North Walsham. The dual use Sports Centres provide a range of different activities for all ages that aim to cater for the needs of the community. We seek to maximise the range and quality of sports activities available to provide safe, enjoyable and accessible sporting opportunities for all residents and visitors to North Norfolk. The three facilities deliver a wide ranging school holiday programme aimed at introducing young people to sport and providing appropriate pathways for talented youngsters.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
191,970	Employee	170,530	165,860	166,403	167,139	167,139	167,139
193,756	Premises	135,051	147,638	137,345	137,305	137,386	137,424
2,462	Transport	5,060	5,060	5,060	5,060	5,060	5,060
122,409	Supplies & Services	119,763	121,363	117,263	117,263	117,263	117,263
122,279	Support Services	112,560	148,700	135,390	135,670	135,710	135,160
34,725	Capital Charges	34,725	34,725	47,556	47,556	47,556	47,556
(144,284)	Income	(183,838)	(150,622)	(153,122)	(153,122)	(153,122)	(153,122)
523,317	Net Expenditure	393,851	472,724	455,895	456,871	456,992	456,480

REVENUE

Leisure Complexes

This service includes the Victory Swim and Fitness Centre, the Splash Leisure and Fitness Centre and the Fakenham Sports and Fitness Centre. Their objective is the provision of a cost effective quality service, to enhance the health, safety and welfare of residents and to act as major tourist attractions for the District. They are managed on the Council's behalf by a private contractor.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
5,999	Premises	26,483	25,983	26,480	26,424	26,535	26,588
4,617	Transport	0	0	0	0	0	0
261,748	Supplies & Services	272,646	272,646	272,646	272,646	272,646	272,646
35,601	Support Services	29,850	19,310	21,550	21,590	21,600	21,570
268,442	Capital Charges	268,440	270,835	270,834	270,836	270,834	270,837
576,407	Net Expenditure	597,419	588,774	591,510	591,496	591,615	591,641

REVENUE

Other Sports

This budget includes the promotion of sport and leisure for communities, including the provision of coaching courses through Outreach schemes at various venues and sites in the District, support for the Norfolk Youth Games and by grant aid to local sports clubs and organisations for various projects.

Contribution is also made to Active Norfolk, a county sports partnership and Government initiative to deliver lottery funds for sports development projects in both the County and District. This contribution levers in additional funding to deliver projects such as Fit Together Walking and subsidised coach education courses across the District.

This service also includes a mobile gym. This offers increased opportunity for physical and community activity to rural areas and isolated groups within the District.

The Community Sports Network is a partnership that includes various groups and individuals that work towards shared objectives to increase physical activity across the District. The partnership can apply for funding each year from Sport England to fund various activities in response to the Active People Survey.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
42,396	Employee	30,178	48,185	11,990	1,464	1,464	1,464
4,295	Premises	2,112	2,112	2,112	2,112	2,112	2,112
9,524	Transport	7,913	7,913	7,913	2,468	2,468	2,468
109,628	Supplies & Services	44,773	65,609	44,773	44,773	44,773	44,773
20,615	Support Services	20,860	35,490	31,520	31,520	31,550	31,390
29,639	Capital Charges	0	0	0	0	0	0
(106,834)	Income	(29,055)	(67,184)	(11,637)	0	0	0
109,263	Net Expenditure	76,781	92,125	86,671	82,337	82,367	82,207

REVENUE

Recreation Grounds

This service includes the provision of outdoor sporting facilities including playing pitches.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
2,597 Premises	4,292	2,092	4,291	4,262	4,319	4,345
4,632 Supplies & Services	7,057	7,057	7,015	6,802	6,985	7,047
4,892 Support Services	4,060	3,170	3,120	3,140	3,140	3,120
640 Capital Charges	0	520	520	520	520	520
(2,076) Income	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
10,685 Net Expenditure	14,409	11,839	13,946	13,724	13,964	14,032

REVENUE

Arts and Entertainments

This service has been developed in order to provide the best means, to support and nurture the arts within the communities of the District. The service provides an enabling role through a range of means including:

- Providing advice, support and information to artists, arts organisations and community groups and supporting the business development of arts organisations to improve their practice and sustainability
- Working with partners to provide a co-ordinated approach to arts development in the District
- Developing or contributing to partnership projects with neighbouring authorities or on countywide initiatives
- Managing Service Level Agreements with key clients
- Raising financial resources for the arts in North Norfolk from external sources
- Advocate the importance of the arts to social wellbeing, cultural tourism and community development
- Raising the profile of the arts in the District through publicity and promotion
- Increasing health and social wellbeing through increased participation in the arts
- Increasing access to the arts to excluded groups within the District
- Planning and delivering high quality arts events in partnership with other agencies
- Engaging young people in the arts and working with partners to deliver public art schemes and contribute to the regeneration of the District

There is also a provision for Sheringham Little Theatre, which is leased to the Sheringham Little Theatre Society. An annual grant is made to the Society.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
0 Employee	36,530	36,772	36,667	36,879	36,879	36,879
0 Premises	210	210	210	210	210	210
61 Transport	0	0	0	0	0	0
139,682 Supplies & Services	92,520	92,520	84,800	79,800	74,800	74,800
27,195 Support Services	22,670	44,930	44,080	44,200	44,230	44,110
760 Capital Charges	0	480	480	480	480	480
(49,849) Income	(1,460)	(1,460)	(1,460)	(1,460)	(1,460)	(1,460)
117,849 Net Expenditure	150,470	173,452	164,777	160,109	155,139	155,019

REVENUE

Museums

This service provides part-funding to the Norfolk Museums Service for the Area Museums Officer, the management of Cromer Museum and support for local independent museums through grant aid, specialist advice and training.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
0	Employee	1,013	1,009	1,005	1,011	1,011	1,011
3	Transport	0	0	0	0	0	0
47,500	Supplies & Services	45,500	45,500	39,950	39,950	39,950	39,950
5,545	Support Services	4,530	4,000	3,940	3,940	3,940	3,940
53,048	Net Expenditure	51,043	50,509	44,895	44,901	44,901	44,901

Pier Pavilion

This budget covers the management of the Cromer Pier Pavilion Theatre and for a programme of quality entertainment, at affordable prices, for residents and tourists during the season. The day to day operation of the theatre is provided by a private contractor, Openwide International, in partnership with the Council. The theatre is a major publicity vehicle for the District.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
2,208	Premises	7,780	7,780	7,780	7,780	7,780	7,780
88,097	Supplies & Services	88,597	88,597	88,597	88,597	88,597	88,597
28,003	Support Services	23,800	14,510	15,840	15,890	15,890	15,870
118,308	Net Expenditure	120,177	110,887	112,217	112,267	112,267	112,247

REVENUE

Foreshore

The Council is responsible for the upkeep and maintenance of structures located on the Foreshore, including access points and steps, fixed seating and applications for seaside awards. Public water safety equipment and a lifeguard service are also included within this service.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
37,063	Premises	44,030	10,030	10,025	9,928	10,120	10,211
301,315	Supplies & Services	383,004	380,504	371,488	363,778	370,398	372,638
51,060	Support Services	41,690	32,630	32,290	32,410	32,410	32,370
(4,855)	Income	(14,750)	(14,750)	(4,750)	(4,750)	(4,750)	(4,750)
384,583	Net Expenditure	453,974	408,414	409,053	401,366	408,178	410,469

Woodlands Management

This service includes all salary, oncosts and overheads of staff directly involved in the management of the Council's countryside access sites and woodlands.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
32,162	Employee	66,824	48,472	67,511	67,757	67,757	67,757
19,183	Premises	8,084	8,117	8,117	8,117	8,117	8,117
21,430	Transport	11,180	11,180	11,180	3,880	3,880	3,880
115,763	Supplies & Services	9,281	29,129	9,281	9,281	9,281	9,281
87,678	Support Services	76,920	88,110	79,670	79,840	79,850	79,640
1,497	Capital Charges	1,497	1,386	1,386	1,386	1,386	1,386
(100,432)	Income	(18,600)	(42,949)	(18,600)	(18,600)	(18,600)	(18,600)
177,281	Net Expenditure	155,186	143,445	158,545	151,661	151,671	151,461

REVENUE

Cromer Pier

This budget covers the revenue costs for the preservation and maintenance of Cromer Pier.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
17,863	Premises	33,133	33,817	33,817	33,817	33,817	33,817
1,250	Supplies & Services	4,600	4,600	4,600	4,600	4,600	4,600
11,293	Support Services	17,550	26,350	470	470	470	470
5,232	Capital Charges	5,232	5,232	5,232	5,232	5,232	5,232
(14,904)	Income	(14,904)	(15,588)	(15,588)	(15,588)	(15,588)	(15,588)
20,734	Net Expenditure	45,611	54,411	28,531	28,531	28,531	28,531

Public Conveniences

This service aims for an adequate provision of public conveniences within the District to a quality and standard of facility expected by residents and visitors alike. The premises costs include the repairs and maintenance costs and utility costs for maintaining the facilities.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
228,000	Premises	200,302	217,473	199,733	199,702	199,764	199,793
2,761	Transport	1,900	1,900	1,900	1,900	1,900	1,900
280,060	Supplies & Services	207,447	209,447	208,806	215,363	222,129	229,110
71,362	Support Services	61,230	54,350	57,980	58,180	58,190	58,120
112,590	Capital Charges	65,460	70,217	76,380	76,380	76,381	75,045
(2,088)	Income	(2,183)	(2,405)	(2,183)	(2,183)	(2,183)	(2,183)
692,685	Net Expenditure	534,156	550,982	542,616	549,342	556,181	561,785

REVENUE

Waste Collection and Disposal

This service aims to ensure that all municipal waste handled by the Authority is effectively collected and transported to appropriate sites for disposal or recycling. Embraced under this heading are household and commercial refuse collections, garden waste (for composting), household and commercial recycling collections and recycling banks. This service is delivered by a number of contractors, the largest being Kier Street Services Ltd (collection and composting services) and Norfolk Environmental Waste Services Ltd (NEWS) (recycling services).

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
214,335	Employee	173,006	161,615	107,547	108,164	108,164	108,164
23,164	Premises	19,825	12,554	7,053	7,053	7,053	7,053
11,083	Transport	9,999	9,359	9,199	9,199	9,199	9,199
4,433,518	Supplies & Services	3,551,044	3,544,699	3,886,802	3,990,404	4,159,682	4,253,499
(449)	Third Party Payments	0	0	0	0	0	0
315,772	Support Services	300,860	253,480	228,050	228,630	228,720	227,640
(33,356)	Capital Charges	152,771	484,613	299,815	299,815	296,189	185,057
(2,874,991)	Income	(2,717,738)	(2,839,877)	(2,954,328)	(3,006,392)	(3,057,566)	(3,110,564)
2,089,076	Net Expenditure	1,489,767	1,626,443	1,584,138	1,636,873	1,751,441	1,680,048

Cleansing

This service aims to ensure that the District is kept clean to within acceptable standards, and that all litter is effectively collected and transported to appropriate sites for disposal or recycling. Embraced under this heading are street litter collections (including the emptying of litter and dog waste bins), road detritus sweeping, fly tipping removal and night soil collection. This service is operated by Kier Street Services Ltd.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
36,067	Employee	30,842	42,028	42,056	42,297	42,297	42,297
14,986	Premises	15,120	10,120	10,120	10,120	10,120	10,120
1,619	Transport	493	1,293	1,293	1,293	1,293	1,293
504,742	Supplies & Services	713,472	723,472	717,932	697,918	715,915	722,057
20,845	Support Services	19,380	21,580	20,480	20,560	20,620	20,540
(34,643)	Income	(34,000)	(34,000)	(36,746)	(38,047)	(39,409)	(40,832)
543,616	Net Expenditure	745,307	764,493	755,135	734,141	750,836	755,475

REVENUE

Leisure

This budget covers the direct management of the Council's Leisure and Cultural Services, and the client management of the grounds maintenance and leisure facilities contracts. All costs are fully recharged mainly to the individual Leisure & Cultural Service headings.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
200,745	Employee	127,982	128,225	128,476	129,154	129,154	129,154
5,571	Transport	7,464	7,475	7,464	7,464	7,464	7,464
8,454	Supplies & Services	10,224	10,114	10,094	10,094	10,094	10,094
(214,771)	Support Services	(144,970)	(145,114)	(145,334)	(146,012)	(146,012)	(146,012)
0	Income	(700)	(700)	(700)	(700)	(700)	(700)
(1)	Net Expenditure	0	0	0	0	0	0

Environmental Strategy

This service ensures that the Council acts in an environmentally sustainable way when carrying out its activities and functions. Similarly, it enables and encourages the implementation of environmental sustainability within the community itself.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
77,278	Employee	72,534	70,836	67,421	67,805	67,805	67,805
628	Transport	0	0	0	0	0	0
75,957	Supplies & Services	31,700	54,200	30,200	30,200	30,200	30,200
23,019	Support Services	23,690	39,440	35,710	35,760	35,760	35,620
0	Capital Charges	0	7,717	7,717	7,716	7,717	7,716
(39,928)	Income	(2,500)	(5,000)	(11,000)	(11,000)	(11,000)	(11,000)
136,954	Net Expenditure	125,424	167,193	130,048	130,481	130,482	130,341

REVENUE

Civil Contingencies

This service provides facilities to aid the prevention of flooding incidents and ensures that equipment, expertise, labour, etc. are available in readiness for emergencies. It also covers the protection of the public's health and safety before, during and after such incidents. This service also enables the Council to meet its obligations in the event of a major incident.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
42,244	Employee	69,574	49,904	68,121	68,491	68,491	68,491
1,821	Premises	2,290	2,290	2,290	2,290	2,290	2,290
952	Transport	3,723	3,203	3,723	3,723	3,723	3,723
11,212	Supplies & Services	18,445	18,445	10,445	10,445	10,445	10,445
51,067	Support Services	49,230	100,820	76,290	76,110	76,130	75,530
(82)	Income	0	0	0	0	0	0
107,214	Net Expenditure	143,262	174,662	160,869	161,059	161,079	160,479

REVENUE

Information Service Area

Contacts Service	Contact	Ext.
IT Support Services	Helen Mitchell	6118
Tourist Information Centres	Estelle Packham	6079
Registration Services	Suzanne Taylor	6046
Publicity	Peter Battrick	6344
Members Services	Emma Duncan	6045
Legal Services	Emma Duncan	6045
Graphical Information System	Kate Wilson	6111
Media and Communications	Peter Battrick	6344
Customer Services	Estelle Packham	6079

REVENUE

Net Cost of Service

2010/11 Actual	Service	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
0	IT Support Services*	6,000	0	0	0	0	0
252,006	Tourist Information Centres	259,748	294,477	284,048	284,635	284,595	283,584
246,447	Registration Services	356,570	358,603	273,599	272,643	273,113	273,913
122,052	Publicity	103,038	97,228	98,718	99,028	99,028	98,978
557,116	Members Services	580,824	532,384	526,818	527,413	527,433	527,233
0	Legal Services*	0	0	0	0	0	0
0	Graphical Information System*	0	0	0	0	0	0
1	Media and Communications*	0	0	0	0	0	0
(1)	Customer Services*	(5,000)	0	0	0	0	0
1,177,621	Net Cost of Information	1,301,180	1,282,692	1,183,183	1,183,719	1,184,169	1,183,708

* The costs of these services are fully recharged to the services they support

Subjective Analysis

2010/11 Actual	INFORMATION	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
1,796,897	Employee	1,715,299	1,697,128	1,699,623	1,708,207	1,708,307	1,708,607
36,694	Premises	43,068	44,817	30,477	30,477	30,477	30,477
26,115	Transport	40,118	40,118	40,118	37,480	37,480	37,480
1,231,377	Supplies and Services	1,422,864	1,596,644	1,222,017	1,225,219	1,230,031	1,235,556
(1,931,647)	Support Services	(1,882,278)	(1,870,001)	(1,805,021)	(1,803,927)	(1,805,105)	(1,786,621)
123,643	Capital Charges	63,390	101,513	112,340	102,634	99,350	74,580
(105,458)	Income (External)	(101,281)	(327,527)	(116,371)	(116,371)	(116,371)	(116,371)
1,177,621	Total Cost of Services	1,301,180	1,282,692	1,183,183	1,183,719	1,184,169	1,183,708

REVENUE

Main Items of Growth and Savings/Income

Growth	Amount £
It - Support Services Inflation on computer licences.	15,010
Registration Services Salaries and oncosts.	12,999
TOTAL GROWTH	<u>28,009</u>

REVENUE

Savings	Amount £
It - Support Services Savings identified as part of the budget process.	(65,661)
Tourist Information Centres Computer software costs lower as a result of a renegotiated contract.	(7,465)
Registration Services One-off costs of District Council election in May 2011.	(120,000)
Members Services Salaries and oncosts. Savings identified as part of the budget process.	(6,236) (20,000)
Legal Services Savings identified as part of the budget process.	(40,000)
Graphical Info System Savings identified as part of the budget process.	(10,000)
Media & Communications Copier lease rentals are lower as a result of a renegotiated contract and copy charges now being part of the contract price.	(10,000)
Customer Services - Corporate Salaries and oncosts.	(13,666)
TOTAL SAVINGS	<u><u>(293,028)</u></u>
NET GROWTH / (SAVINGS)	<u><u>(265,019)</u></u>

REVENUE

Service Area Details

IT Support Services

This budget includes salary, oncosts and overheads for staff dealing with the provision of Information and Communication Technology (ICT) support including Application Support, General Computer Services and Telephone Services.

The Network Service includes corporate network infrastructure, security, computer hardware, software, business continuity, telephone switches, line rentals and telephone calls.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
390,068	Employee	389,101	397,627	393,022	396,297	396,297	396,297
51	Premises	0	0	0	0	0	0
1,122	Transport	2,400	2,400	2,400	2,400	2,400	2,400
455,071	Supplies & Services	537,716	532,802	491,875	496,277	500,789	505,414
(887,122)	Support Services	(958,549)	(1,009,212)	(961,028)	(959,040)	(960,712)	(955,435)
42,173	Capital Charges	37,742	76,793	74,141	64,476	61,636	51,734
(1,363)	Income	(2,410)	(410)	(410)	(410)	(410)	(410)
0	Net Expenditure	6,000	0	0	0	0	0

Tourist Information Centres

The operation of Tourist Information Centres at Cromer, Sheringham, Wells and Holt are provided for by this budget, and include all associated direct costs.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
134,895	Employee	145,039	145,090	145,456	145,823	145,823	145,823
34,977	Premises	29,178	30,927	29,927	29,927	29,927	29,927
228	Transport	1,486	1,486	1,486	1,486	1,486	1,486
71,280	Supplies & Services	69,681	69,681	62,216	62,216	62,216	62,216
41,418	Support Services	45,540	79,920	77,590	77,810	77,770	76,760
9,556	Capital Charges	9,556	8,105	8,105	8,105	8,105	8,104
(40,348)	Income	(40,732)	(40,732)	(40,732)	(40,732)	(40,732)	(40,732)
252,006	Net Expenditure	259,748	294,477	284,048	284,635	284,595	283,584

REVENUE

Electoral Services

This service includes the cost of administering and holding all Parliamentary, European, District, Town and Parish elections along with the cost of producing the annual revised Register of Electors and monthly updates.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
89,960	Employee	87,959	96,803	101,518	101,492	101,592	101,892
1,427	Premises	13,890	13,890	550	550	550	550
656	Transport	30	30	30	30	30	30
70,833	Supplies & Services	187,060	355,925	57,290	56,090	56,390	57,290
108,405	Support Services	98,820	118,390	120,490	120,760	120,830	120,430
(24,834)	Income	(31,189)	(226,435)	(6,279)	(6,279)	(6,279)	(6,279)
246,447	Net Expenditure	356,570	358,603	273,599	272,643	273,113	273,913

Publicity

This budget promotes and communicates with the District through the Council's magazine "Outlook". It also covers other related media and communications activities.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
0	Employee	150	150	150	150	150	150
34,191	Supplies & Services	26,238	26,238	26,238	26,238	26,238	26,238
87,861	Support Services	76,650	70,840	72,330	72,640	72,640	72,590
122,052	Net Expenditure	103,038	97,228	98,718	99,028	99,028	98,978

REVENUE

Members Services

This service includes salary, oncosts and overheads for staff supporting Members and Committee administration. It also includes the cost of Members Allowances.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
93,490	Employee	92,204	85,704	85,968	86,423	86,423	86,423
144	Premises	0	0	0	0	0	0
18,919	Transport	24,272	24,272	24,272	24,272	24,272	24,272
297,872	Supplies & Services	302,898	282,898	282,898	282,898	282,898	282,898
152,626	Support Services	161,850	139,910	134,080	134,220	134,240	134,040
(5,935)	Income	(400)	(400)	(400)	(400)	(400)	(400)
557,116	Net Expenditure	580,824	532,384	526,818	527,413	527,433	527,233

Legal Services

This service includes all employee expenses for staff dealing with legal issues on behalf of the Council and its services and any fee income received from external work.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
286,419	Employee	274,955	277,874	273,386	274,749	274,749	274,749
1,034	Transport	3,933	3,933	3,933	1,295	1,295	1,295
84,036	Supplies & Services	72,191	85,457	75,485	75,485	75,485	75,485
(355,804)	Support Services	(340,029)	(327,214)	(301,754)	(300,479)	(300,479)	(300,479)
(15,685)	Income	(11,050)	(40,050)	(51,050)	(51,050)	(51,050)	(51,050)
0	Net Expenditure	0	0	0	0	0	0

REVENUE

Graphical Information System

Included within this service are the costs of licences and ongoing maintenance for the provision of GIS in the Authority.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
0 Employee	0	1,850	0	0	0	0
41,065 Supplies & Services	36,412	26,562	26,412	26,412	26,412	26,412
(45,584) Support Services	(40,931)	(32,192)	(30,192)	(30,192)	(30,192)	(26,412)
4,519 Capital Charges	4,519	3,780	3,780	3,780	3,780	0
0 Net Expenditure	0	0	0	0	0	0

Media and Communications

This service includes all salary, oncosts and overheads for staff dealing with publicity, graphic design, reprographics, the website and intranet and media support across the Council.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
300,775 Employee	240,914	220,407	228,812	229,996	229,996	229,996
752 Transport	1,350	1,350	1,350	1,350	1,350	1,350
125,800 Supplies & Services	144,736	163,634	145,521	145,521	145,521	145,521
(418,158) Support Services	(379,500)	(377,891)	(368,183)	(369,367)	(369,367)	(369,367)
(9,168) Income	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
1 Net Expenditure	0	0	0	0	0	0

REVENUE

Customer Services

The corporate cashing function, corporate postal and scanning, corporate complaints, management of the Tourist Information Centres and the provision of Customer Services at Cromer and Fakenham are provided for by this budget and include all salary, oncosts and overheads for associated staff.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
501,290 Employee	484,977	471,623	471,311	473,277	473,277	473,277
95 Premises	0	0	0	0	0	0
3,404 Transport	6,647	6,647	6,647	6,647	6,647	6,647
51,229 Supplies & Services	45,932	53,447	54,082	54,082	54,082	54,082
(615,289) Support Services	(546,129)	(532,552)	(548,354)	(550,279)	(549,835)	(538,748)
67,395 Capital Charges	11,573	12,835	26,314	26,273	25,829	14,742
(8,125) Income	(8,000)	(12,000)	(10,000)	(10,000)	(10,000)	(10,000)
(1) Net Expenditure	(5,000)	0	0	0	0	0

REVENUE

Resources Service Area

Contacts

Service	Contact	Ext.
Health	Julie Cooke	6040
Car Parking	Jill Fisher	6037
Markets	Jill Fisher	6037
Industrial Estates	Jill Fisher	6037
Surveyors Allotments	Jill Fisher	6037
Handyman	Jill Fisher	6037
Parklands	Jill Fisher	6037
Local Taxation	Louise Wolsey	6081
Benefits	Louise Wolsey	6081
Treasury Management	Duncan Ellis	6330
Discretionary Rate Relief	Louise Wolsey	6081
Non Distributed Costs	Duncan Ellis	6330
Benefits & Revenues Mgmt	Louise Wolsey	6081
Personnel & Payroll Support Services	Julie Cooke	6040
Administration Buildings & Services	Jill Fisher	6037
Property Services	Jill Fisher	6037
Corporate Finance	Duncan Ellis	6330
Insurance & Risk Management	Julie Cooke	6040
Internal Audit	Duncan Ellis	6330
Performance Management	Julie Cooke	6040
Foreshore	Jill Fisher	6037
Community Centres	Jill Fisher	6037
Investment Properties	Jill Fisher	6037
Coast Protection	Jill Fisher	6037
Pathfinder	Jill Fisher	6037
Active Communities	Jill Fisher	6037
Transport	Estelle Packham	6079
Community Safety	Jill Fisher	6037
CCTV	Jill Fisher	6037
Central Costs	Duncan Ellis	6330
Corporate & Democratic Core	Duncan Ellis	6330
Corporate Leadership Team	Sheila Oxtoby	6077
Coastal Management	Jill Fisher	6037

REVENUE

Net Cost of Services

2010/11 Actual	Service	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
56,478	Health	20,622	8,720	8,410	8,450	8,450	8,450
(1,082,037)	Car Parking	(1,105,156)	(1,106,307)	(1,207,945)	(1,209,893)	(1,207,097)	(1,206,705)
49,887	Markets	84,690	107,421	61,704	61,912	63,612	64,757
114,171	Industrial Estates	(18,806)	21,926	2,135	(1,282)	(1,127)	(5,585)
(50)	Surveyors Allotments	(50)	3,370	3,320	3,330	3,330	3,330
25,159	Handyman	21,408	31,036	23,423	23,949	23,959	23,759
416,458	Parklands	3,984	2,143	(4,585)	(4,505)	(4,495)	(4,525)
674,363	Local Taxation	641,875	636,717	534,610	543,931	544,661	543,121
380,037	Benefits	746,026	842,981	925,951	980,531	1,042,983	1,087,796
55,074	Treasury Management	52,210	54,210	50,430	50,520	50,540	50,420
56,783	Discretionary Rate Relief	68,018	68,018	68,018	68,018	68,018	68,018
(6,712,000)	Non Distributed Costs	0	0	0	0	0	0
0	Benefits & Revenues Mgmt	0	0	0	0	0	0
10,000	Personnel & Payroll Support Svs	0	0	0	0	0	0
65,655	Administration Buildings	38,341	99,126	58,619	45,113	42,623	42,503
0	Property Services	5,255	0	0	0	0	0
0	Corporate Finance	0	0	0	0	0	0
0	Insurance and Risk Management	(16,667)	0	0	0	0	0
0	Internal Audit	0	0	0	0	0	0
(1)	Performance Management	60,669	0	0	0	0	0
150,300	Foreshore	171,676	178,870	200,112	200,704	200,715	200,603
38,188	Community Centres	34,660	7,947	7,876	7,887	7,906	7,915
17,895	Investment Properties	(337)	(8,423)	76,479	(49,970)	(49,959)	(50,050)
1,099,373	Coast Protection	1,087,989	1,027,093	999,548	1,235,238	1,403,316	1,314,167
133,725	Pathfinder	46,530	751,183	10,490	10,540	10,540	10,510
114,402	Coast & Community Partnership	284,772	309,724	(396,976)	(414,903)	(414,823)	(415,043)
831,547	Transport	85,475	71,315	46,490	46,640	46,620	45,800
104,501	Community Safety	71,407	78,960	34,814	34,834	34,844	34,824
230,815	CCTV	215,493	256,273	228,745	229,433	229,442	229,233
1	Central Costs	0	0	0	0	0	0
1,222,947	Corporate & Democratic Core	1,195,741	1,214,025	1,158,036	1,160,253	1,160,343	1,158,543
(1)	Corporate Leadership Team	0	0	0	0	0	0
1	Coastal Management	(31,693)	0	0	0	0	0
(1,946,329)	Net Cost of Resources	3,764,132	4,656,328	2,889,704	3,030,730	3,264,401	3,211,841

REVENUE

Subjective Analysis

2010/11 Actual	RESOURCES	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
(2,133,812)	Employee	4,250,787	4,353,887	3,981,275	3,931,704	3,931,704	3,931,704
1,453,465	Premises	1,263,520	1,356,869	1,427,826	1,300,219	1,301,798	1,302,539
1,107,477	Transport	136,955	126,679	102,263	98,711	98,711	98,711
1,749,347	Supplies and Services	1,724,861	2,453,946	1,532,295	1,509,713	1,514,473	1,516,876
251,265	Third Party Payments	19,698	19,698	0	0	0	0
32,790,037	Transfer Payments	32,752,674	34,476,496	34,476,496	34,476,496	34,476,496	34,476,496
(448,782)	Support Services	(452,808)	(417,173)	(413,875)	(419,658)	(419,597)	(427,017)
1,278,634	Capital Charges	665,978	701,116	748,560	981,053	1,146,142	1,044,144
(37,993,960)	Income (External)	(36,597,533)	(38,415,190)	(38,965,136)	(38,847,508)	(38,785,326)	(38,731,612)
(1,946,329)	Total Cost of Services	3,764,132	4,656,328	2,889,704	3,030,730	3,264,401	3,211,841

REVENUE

Main Items of Growth and Savings/Income

Growth	Amount £
Car Parking	
Inflationary increase on NNDR costs	14,720
Reduction in Penalty Charge Notice income following legislative changes to charges	32,515
Administration Buildings	
Increase on NNDR costs following inflation and property revaluations	6,433
Additional contract cleaning costs for Fakenham Connect and North Walsham Offices	11,591
Foreshore	
Transfer of budget for Foreshore Fixtures & Fittings from Beach Safety	34,000
Investment Properties	
Reduction in rental income due from the Sackhouse following transfer to the Maltings Trust	7,000
Benefits	
Increased volume of Benefits payments offset by increased subsidy	1,723,822
Reduction in Benefit Admin subsidy	50,179
Coastal Management	
Reduction in recharges to services	99,570
Increased staff costs	16,100
TOTAL GROWTH	<u><u>1,995,930</u></u>

REVENUE

Savings	Amount £
Personnel & Payroll Support	
Savings identified as part of the budget process.	(13,796)
One-off training consultancy costs, funded from reserves.	(15,000)
Insurance & Risk Management	
Salaries and oncosts.	(8,862)
Policy & Performance Mgmt	
Savings identified as part of the budget process.	(6,364)
Coast & Community Partnership	
Redistributed second homes income.	(656,812)
Transport	
Savings identified as part of the budget process.	(23,935)
Community Safety	
Salaries and oncosts	(18,303)
Central Costs	
One-off use of reserves for the pay and grading review.	(90,000)
Corporate & Democratic Core	
Savings identified as part of the budget process.	(10,960)
Car Parking	
Reduced rental expenditure in respect of leased car parks	(11,957)
Removal of one-off implementation costs relating to the car park and markets contract	(38,500)
Additional income based on revised car parking charges	(100,000)
Markets	
Removal of one-off implementation costs relating to the car park and markets contract	(16,500)
Savings identified from bringing management of the markets back in house	(19,698)

REVENUE

Industrial Estates

Reduction in rental expenditure due to rentals no longer being paid to EEDA (15,655)

Handyman

Reduction in staffing costs (3,903)

Parklands

Increase in recoverable charges (5,108)

Administration Buildings

Reduction in canteen costs and increase in income (13,860)

Reduction in grounds maintenance costs (2,000)

Reduction in staffing costs (6,097)

Increase in other recoverable charges and rental income from Admin Buildings (10,150)

Property Services

Removal of one-off budget funded from reserves for additional lease work (15,093)

Investment Properties

Removal of one-off grant for Maltings Trust Manager (15,000)

Additional income identified for Beach Huts and Chalets (10,000)

Additional rental, service charge and other recoverable income following lease renegotiation (12,900)

Local Taxation

Full Year Effect of work stream savings made in 2011/12 (7,900)

Employee savings (8,945)

Additional income from Court Fees (40,000)

Benefits

Subsidy on additional payments (1,723,822)

Corporate Finance

Full Year Effect of work stream savings made in 2011/12 (18,422)

Coast Protection

Termination of Coastal Monitoring budget (22,000)

Reduction in external consultancy fees (5,000)

Reduced staff costs recharged (56,330)

REVENUE

Coastal Change Pathfinder

Reduced staff costs recharged reflecting completion of Pathfinder Project (36,040)

Coastal Management

Reduced external consultancy & lease costs (16,100)

Reduced staff costs reflecting end of fixed term contracts and transfers (63,090)

TOTAL SAVINGS

(3,138,102)

NET GROWTH / (SAVINGS)

(1,142,172)

REVENUE

Service Area Details

Health

This budget enables the Council to fulfil its statutory duties and responsibilities in relation to the health agenda and to work in partnership with other agencies to increase access to health services and promote healthy lifestyle choices.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
38,559	Employee	1,683	0	0	0	0	0
1,633	Transport	1,814	0	0	0	0	0
2,236	Supplies & Services	1,595	0	0	0	0	0
15,093	Support Services	15,530	8,720	8,410	8,450	8,450	8,450
(1,043)	Income	0	0	0	0	0	0
56,478	Net Expenditure	20,622	8,720	8,410	8,450	8,450	8,450

Car Parking

There are 27 'Pay and Display' and 4 'Season Ticket/Permit only' Council run car parks in the District. In addition, there is 1 Season Ticket car park which is for coach/lorry parking only. This service includes all the costs and income associated with maintaining and servicing the car parks.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
277,181	Premises	273,765	259,240	278,576	277,876	279,068	279,629
66,889	Supplies & Services	363,116	372,341	316,419	314,552	316,155	316,697
220,128	Third Party Payments	0	0	0	0	0	0
22,500	Transfer Payments	22,500	22,500	22,500	22,500	22,500	22,500
135,630	Support Services	127,810	147,800	135,080	135,700	135,700	134,990
13,843	Capital Charges	13,844	14,205	14,205	14,204	14,205	14,204
(1,818,208)	Income	(1,906,191)	(1,922,393)	(1,974,725)	(1,974,725)	(1,974,725)	(1,974,725)
(1,082,037)	Net Expenditure	(1,105,156)	(1,106,307)	(1,207,945)	(1,209,893)	(1,207,097)	(1,206,705)

REVENUE

Markets

This budget covers the provision of markets at Cromer, Sheringham and Stalham in order to meet local demands and promote tourism.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
0	Employee	10,365	11,858	9,579	9,634	9,634	9,634
30,322	Premises	33,581	34,721	36,901	36,901	36,901	36,901
0	Transport	500	500	500	500	500	500
34,330	Supplies & Services	62,281	61,259	46,029	46,012	47,712	48,907
31,137	Third Party Payments	19,698	19,698	0	0	0	0
26,389	Support Services	31,550	56,170	45,980	46,150	46,150	46,100
(72,291)	Income	(73,285)	(76,785)	(77,285)	(77,285)	(77,285)	(77,285)
49,887	Net Expenditure	84,690	107,421	61,704	61,912	63,612	64,757

Industrial Estates

Included within this service are the provision of units at North Walsham, Catfield and Fakenham Industrial Estates.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
115,228	Premises	29,428	32,743	13,873	13,796	13,951	14,023
4,720	Supplies & Services	4,600	4,600	4,600	4,600	4,600	4,600
39,581	Support Services	31,990	45,670	47,410	47,570	47,570	47,540
54,507	Capital Charges	18,686	40,441	40,441	40,441	40,441	40,441
(99,865)	Income	(103,510)	(101,528)	(104,189)	(107,689)	(107,689)	(112,189)
114,171	Net Expenditure	(18,806)	21,926	2,135	(1,282)	(1,127)	(5,585)

REVENUE

Surveyors Allotments

This service provides for the management of Surveyors Allotments where this is not undertaken by Parish Councils or other bodies, including periodic inspections to identify Health & Safety risks and action being taken where appropriate.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
0 Support Services	0	3,420	3,370	3,380	3,380	3,380
(50) Income	(50)	(50)	(50)	(50)	(50)	(50)
(50) Net Expenditure	(50)	3,370	3,320	3,330	3,330	3,330

Handyman

This service provides a general repair and maintenance service for works on Council properties mainly within Leisure Services, Admin Buildings and Public Conveniences.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
75,280 Employee	73,182	73,848	69,545	69,931	69,931	69,931
29 Premises	0	0	0	0	0	0
8,747 Transport	7,936	7,936	7,936	7,936	7,936	7,936
2,421 Supplies & Services	5,338	5,440	5,440	5,440	5,440	5,440
55,867 Support Services	52,190	61,050	57,740	57,880	57,890	57,690
(117,185) Income	(117,238)	(117,238)	(117,238)	(117,238)	(117,238)	(117,238)
25,159 Net Expenditure	21,408	31,036	23,423	23,949	23,959	23,759

REVENUE

Parklands

Parklands is a site for mobile homes. It has 38 site plots and is managed by Property Services.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
210	Employee	160	160	160	160	160	160
16,000	Premises	35,530	35,530	35,530	35,530	35,530	35,530
135	Transport	170	170	170	170	170	170
301	Supplies & Services	0	0	0	0	0	0
21,738	Support Services	18,640	24,020	21,310	21,390	21,400	21,370
424,797	Capital Charges	5,051	585	585	585	585	585
(46,723)	Income	(55,567)	(58,322)	(62,340)	(62,340)	(62,340)	(62,340)
416,458	Net Expenditure	3,984	2,143	(4,585)	(4,505)	(4,495)	(4,525)

Local Taxation

This budget includes salary, oncosts and overheads for staff responsible for Council Tax Registration and Recovery.

Local Taxation also brings together the costs of collecting the Council Tax to provide funding for NNDC, Norfolk County Council, Parish Councils, Drainage Boards and the Police Authority. Also included in this service are the costs of collecting Business Rates on behalf of the Government.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
465,577	Employee	425,119	440,119	415,204	423,225	423,225	423,225
6,056	Transport	6,190	5,090	5,038	5,038	5,038	5,038
94,366	Supplies & Services	88,021	89,021	88,021	88,021	88,021	88,021
477,664	Support Services	486,060	470,350	434,210	435,510	436,240	434,700
19,593	Capital Charges	15,000	15,000	15,000	15,000	15,000	15,000
(388,893)	Income	(378,515)	(382,863)	(422,863)	(422,863)	(422,863)	(422,863)
674,363	Net Expenditure	641,875	636,717	534,610	543,931	544,661	543,121

REVENUE

Benefits

The Council is responsible for the administration of Housing Benefits to private tenants. The Department for Works and Pensions (DWP) pays up to 100% of each benefit payment in the form of a grant to the Council to fund the service. This service brings together the cost of staff and support service charges relating to the calculation of all types of benefits and the claiming of Government grants. This service also provides all Council Tax benefits to Council Tax payers. The Council is continuing to work on reducing fraudulent benefit payments with its involvement in benefit verification work.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
875,612	Employee	842,190	854,051	851,158	832,421	832,421	832,421
38	Premises	0	0	0	0	0	0
18,197	Transport	19,409	19,643	19,811	19,811	19,811	19,811
159,733	Supplies & Services	26,682	81,922	26,682	26,682	26,682	26,682
32,700,474	Transfer Payments	32,683,640	34,407,462	34,407,462	34,407,462	34,407,462	34,407,462
552,592	Support Services	568,250	653,110	651,930	653,640	654,390	651,570
24,945	Capital Charges	23,358	23,358	75,054	74,792	71,812	61,231
(33,951,554)	Income	(33,417,503)	(35,196,565)	(35,106,146)	(35,034,277)	(34,969,595)	(34,911,381)
380,037	Net Expenditure	746,026	842,981	925,951	980,531	1,042,983	1,087,796

Treasury Management

This service manages the Council's investments and cash flows together with its banking, money market and capital market transactions. It includes the effective control of the risks associated with these activities, and the pursuit of optimum performance consistent with those risks. The Council's primary objective in relation to its investment activities complies with the DCLG Guidance on Local Government Investments, and it remains the security of the sum invested. The liquidity or accessibility of the investments followed by the interest earned remain important but are secondary considerations.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
55,074	Support Services	52,210	54,210	50,430	50,520	50,540	50,420
55,074	Net Expenditure	52,210	54,210	50,430	50,520	50,540	50,420

REVENUE

Discretionary Rate Relief

Discretionary Rate Relief can be granted to organisations run on a non-profit making basis; this rate is granted at 80%. Discretionary relief can also be given as a top up to mandatory relief and is awarded to village shops and registered charities. Top up relief rates range from 20% to 50%.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
56,783	Supplies & Services	68,018	68,018	68,018	68,018	68,018	68,018
56,783	Net Expenditure	68,018	68,018	68,018	68,018	68,018	68,018

Non Distributed Costs

This includes elements of the overall cost of retirement benefits that cannot be charged to individual services and include past service costs, settlements and curtailments. The treatment of these costs in accordance with International Accounting Standards 19 (IAS19) requires that the cost of a pension decision is reflected in the year the decision is made and not over a number of years. Therefore, ongoing added years and actuarial strain costs are replaced with settlements and curtailments as calculated by the actuary at the year end. This treatment requires an adjustment to be made to the net cost of services with a compensating entry within the net operating expenditure shown within the General Fund Summary. Pension costs are recharged to services.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
(6,712,000)	Employee	0	0	0	0	0	0
(6,712,000)	Net Expenditure	0	0	0	0	0	0

REVENUE

Benefits and Revenues Management

This service includes the salary, oncost and overheads of staff involved in the management and supervision of the Council Tax and Benefit sections.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
69,902	Employee	68,267	69,030	68,798	69,148	69,148	69,148
187	Transport	500	500	500	500	500	500
2,834	Supplies & Services	3,214	3,214	3,214	3,214	3,214	3,214
(72,923)	Support Services	(71,981)	(72,744)	(72,512)	(72,862)	(72,862)	(72,862)
0	Net Expenditure	0	0	0	0	0	0

Personnel and Payroll Support Services

Included here are the salary, oncosts and overheads for staff dealing with recruitment, training and development, processing payroll, employee relations and employee welfare. Also included within this service is the Common Training Budget, which deals with the Council's general training needs.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
311,502	Employee	299,724	305,405	307,063	308,238	308,238	308,238
1,622	Transport	940	1,100	940	940	940	940
36,089	Supplies & Services	42,198	53,698	13,797	13,797	13,797	13,797
(339,138)	Support Services	(342,862)	(360,203)	(321,800)	(322,975)	(322,975)	(322,975)
(75)	Income	0	0	0	0	0	0
10,000	Net Expenditure	0	0	0	0	0	0

REVENUE

Administration Buildings and Services

This budget provides for the general expenses, including repairs and maintenance, of the main buildings concerned with the running of Council business, including contracts (e.g. Cleaning), Windmill Canteen and energy costs.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
66,176	Employee	66,278	67,639	61,205	36,395	36,395	36,395
390,247	Premises	321,186	336,547	335,562	335,455	335,668	335,767
1,704	Transport	2,050	2,050	2,050	2,050	2,050	2,050
71,499	Supplies & Services	111,706	122,031	107,845	88,047	89,504	90,170
20,500	Transfer Payments	0	0	0	0	0	0
(494,364)	Support Services	(477,551)	(428,967)	(436,757)	(440,293)	(441,953)	(442,402)
118,113	Capital Charges	87,424	81,528	81,527	78,945	78,945	78,509
(108,220)	Income	(72,752)	(81,702)	(92,813)	(55,486)	(57,986)	(57,986)
65,655	Net Expenditure	38,341	99,126	58,619	45,113	42,623	42,503

Property Services

This budget includes salary, oncosts and overheads of the Property Services Team and support staff.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
388,403	Employee	350,339	377,741	353,677	355,568	355,568	355,568
196	Premises	0	9,500	0	0	0	0
8,588	Transport	7,454	8,417	8,398	8,398	8,398	8,398
69,038	Supplies & Services	20,531	19,183	5,438	5,438	5,438	5,438
(389,777)	Support Services	(331,569)	(374,151)	(381,172)	(383,063)	(383,063)	(383,063)
0	Capital Charges	0	0	13,659	13,659	13,659	13,659
(76,448)	Income	(41,500)	(40,690)	0	0	0	0
0	Net Expenditure	5,255	0	0	0	0	0

REVENUE

Corporate Finance

Included within this budget are salary, oncosts and overheads for staff dealing with the Financial Services function including Accountancy, Creditors, Sundry Debtors and Treasury Management.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
545,827	Employee	513,248	447,948	467,015	469,613	469,613	469,613
1,492	Transport	1,268	1,279	1,268	1,268	1,268	1,268
130,778	Supplies & Services	103,681	152,585	104,850	104,850	104,850	104,850
(680,262)	Support Services	(620,367)	(604,247)	(575,568)	(578,166)	(578,165)	(575,996)
2,170	Capital Charges	2,170	2,435	2,435	2,435	2,434	265
(5)	Income	0	0	0	0	0	0
0	Net Expenditure	0	0	0	0	0	0

Insurance and Risk Management

This budget includes the payment of Council's various insurance premiums, salaries and oncosts of staff dealing with the administration of the Council's insurance policies and corporate risk assessment.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
93,335	Employee	57,648	90,095	49,824	49,824	49,824	49,824
73,552	Premises	73,553	71,696	71,696	71,696	71,696	71,696
18,554	Transport	18,940	16,544	16,544	16,544	16,544	16,544
99,416	Supplies & Services	97,968	100,815	100,815	100,815	100,815	100,815
(267,860)	Support Services	(264,126)	(278,500)	(238,229)	(238,229)	(238,229)	(238,229)
(16,997)	Income	(650)	(650)	(650)	(650)	(650)	(650)
0	Net Expenditure	(16,667)	0	0	0	0	0

REVENUE

Internal Audit

This budget reflects the costs of the internal audit function. NNDC is part of an internal audit consortium with four other Norfolk District Councils (South Norfolk, Broadland, Breckland and Great Yarmouth) and the Broads Authority.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
132,154	Supplies & Services	111,467	111,467	105,967	105,967	105,967	105,967
(132,154)	Support Services	(111,467)	(111,467)	(105,967)	(105,967)	(105,967)	(105,967)
0	Net Expenditure	0	0	0	0	0	0

Performance Management

Included within this service are the salary and oncosts for staff dealing with Organisational Performance Management and Policy Co-ordination.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
47,757	Employee	108,543	114,025	113,741	114,322	114,322	114,322
84	Transport	365	5,617	5,679	5,679	5,679	5,679
2,886	Supplies & Services	6,191	41,373	35,036	35,036	35,036	35,036
(50,728)	Support Services	(54,430)	(161,015)	(154,456)	(155,037)	(155,037)	(155,037)
(1)	Net Expenditure	60,669	0	0	0	0	0

REVENUE

Foreshore

The maintenance and management of foreshore facilities are covered under this service.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
16,252	Employee	16,906	11,543	16,347	16,391	16,391	16,391
61,605	Premises	80,298	114,437	114,454	114,454	114,454	114,454
404	Transport	386	386	386	386	386	386
411	Supplies & Services	2,010	2,010	2,010	2,010	2,010	2,010
63,761	Support Services	64,080	43,140	59,030	59,230	59,240	59,130
8,396	Capital Charges	7,996	7,354	7,885	8,233	8,234	8,232
(529)	Income	0	0	0	0	0	0
150,300	Net Expenditure	171,676	178,870	200,112	200,704	200,715	200,603

Community Centres

This service provides for the maintenance and management of Community Centres.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
7,488	Premises	6,190	6,190	6,189	6,180	6,199	6,208
4,443	Supplies & Services	0	0	0	0	0	0
28,217	Support Services	30,470	3,730	3,660	3,680	3,680	3,680
40	Capital Charges	0	27	27	27	27	27
(2,000)	Income	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
38,188	Net Expenditure	34,660	7,947	7,876	7,887	7,906	7,915

REVENUE

Investment Properties

This budget provides for the maintenance and management of rental properties (mainly in seaside locations), i.e. Beach Hut Sites, Chalets and Wells Sackhouse.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
11,504	Employee	9,482	11,039	10,923	10,989	10,989	10,989
78,372	Premises	76,638	74,488	201,354	74,640	74,640	74,640
51	Transport	0	0	0	0	0	0
23,613	Supplies & Services	18,680	18,680	3,680	3,680	3,680	3,680
104,915	Support Services	100,850	67,550	60,740	60,940	60,950	60,860
14,820	Capital Charges	2,900	24,569	24,569	24,568	24,569	24,568
(215,380)	Income	(208,887)	(204,749)	(224,787)	(224,787)	(224,787)	(224,787)
17,895	Net Expenditure	(337)	(8,423)	76,479	(49,970)	(49,959)	(50,050)

Coast Protection

This budget includes the management and maintenance of the Council's coast protection assets.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
371,954	Premises	323,457	373,383	323,797	323,797	323,797	323,797
93	Transport	0	0	0	0	0	0
92,098	Supplies & Services	56,200	56,200	28,860	28,860	28,860	28,860
183,493	Support Services	239,880	139,900	183,550	184,250	184,260	183,920
466,497	Capital Charges	468,477	466,135	463,366	698,356	866,424	777,615
(14,762)	Income	(25)	(8,525)	(25)	(25)	(25)	(25)
1,099,373	Net Expenditure	1,087,989	1,027,093	999,548	1,235,238	1,403,316	1,314,167

REVENUE

Pathfinder

The Council was awarded DEFRA funding totalling £3,000,000 (Revenue £832,985 and Capital £2,167,015) over the two financial years 2009/10 and 2010/11 to develop new ways of managing the impacts of coastal change on coastal communities. Most of the schemes are planned to be completed by the end of 2011/12.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
2,991 Employee	0	0	0	0	0	0
14,826 Premises	0	0	0	0	0	0
131 Transport	0	0	0	0	0	0
169,889 Supplies & Services	0	575,153	0	0	0	0
167,187 Support Services	46,530	176,030	10,490	10,540	10,540	10,510
109,841 Capital Charges	0	0	0	0	0	0
(331,140) Income	0	0	0	0	0	0
133,725 Net Expenditure	46,530	751,183	10,490	10,540	10,540	10,510

Coast & Community Partnership

This budget covers staff costs and revenue expenditure for the development, implementation and management of projects within North Norfolk's towns, rural areas and coastal zone.

2010/11 Actual	2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£	£	£	£	£	£	£
267,679 Employee	168,285	198,989	98,660	71,923	71,923	71,923
0 Premises	2,000	500	2,000	2,000	2,000	2,000
5,036 Transport	10,632	3,482	5,769	2,217	2,217	2,217
95,408 Supplies & Services	107,158	97,311	73,514	73,514	73,514	73,514
98,255 Support Services	106,300	127,010	130,310	130,740	130,820	130,600
(351,976) Income	(109,603)	(117,568)	(707,229)	(695,297)	(695,297)	(695,297)
114,402 Net Expenditure	284,772	309,724	(396,976)	(414,903)	(414,823)	(415,043)

REVENUE

Transport

This service includes the cost of the concessionary travel scheme, railcards and community transport projects. It is a national concessionary scheme which allows free bus travel nationwide for eligible pass holders (either over 60 or eligible under grounds of disability). NNDC is part of a Norfolk wide scheme administered by Norwich City Council. Bus operators are reimbursed for revenue foregone due to the concessionary fares scheme. The community transport function provides support to rural communities and other transport partnerships. The reduction in transport costs and income from 2011/12 reflects the transfer of the responsibility of the scheme from district councils to county.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
1,003,147	Transport	23,955	23,955	20	20	20	20
48,190	Supplies & Services	26,000	26,000	26,000	26,000	26,000	26,000
61,459	Support Services	63,120	48,960	48,070	48,220	48,200	47,380
(281,249)	Income	(27,600)	(27,600)	(27,600)	(27,600)	(27,600)	(27,600)
831,547	Net Expenditure	85,475	71,315	46,490	46,640	46,620	45,800

Community Safety

This service's aim is to coordinate the Council's responsibilities under the Crime and Disorder Act 1998 and to work in partnership with other statutory and non-statutory agencies to reduce crime, disorder and anti-social behaviour across the District.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
82,322	Employee	18,303	44,116	0	0	0	0
2,768	Transport	3,990	3,990	0	0	0	0
29,491	Supplies & Services	33,830	33,830	26,984	26,984	26,984	26,984
24,595	Support Services	25,630	7,370	7,830	7,850	7,860	7,840
(34,675)	Income	(10,346)	(10,346)	0	0	0	0
104,501	Net Expenditure	71,407	78,960	34,814	34,834	34,844	34,824

REVENUE

CCTV

This service provides a monitored CCTV service within the market towns of Cromer, Sheringham, Wells, North Walsham and Fakenham and to promote community safety in the widest sense using the cameras to support the work of the Community Safety Team. Revenue contributions are received from some businesses and Town Councils.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
96,169	Employee	93,164	93,717	92,371	92,888	92,888	92,888
15,987	Premises	7,894	7,894	7,894	7,894	7,894	7,894
114	Transport	500	500	500	500	500	500
74,208	Supplies & Services	95,189	95,189	95,189	95,189	95,189	95,189
70,582	Support Services	42,870	78,690	68,180	68,350	68,360	68,150
21,072	Capital Charges	21,072	25,479	9,807	9,808	9,807	9,808
(47,317)	Income	(45,196)	(45,196)	(45,196)	(45,196)	(45,196)	(45,196)
230,815	Net Expenditure	215,493	256,273	228,745	229,433	229,442	229,233

Central Costs

This budget includes the cost of officer time spent on authority-wide issues and projects.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
37,399	Employee	177,381	179,698	89,656	89,863	89,863	89,863
2,725	Transport	2,246	2,251	2,246	2,246	2,246	2,246
6,993	Supplies & Services	8,843	5,593	5,583	5,583	5,583	5,583
(47,116)	Support Services	(188,470)	(187,542)	(97,485)	(97,692)	(97,692)	(97,692)
1	Net Expenditure	0	0	0	0	0	0

REVENUE

Corporate and Democratic Core

This budget includes the cost of the Chief Executive, and the cost of maintaining statutory registers; officer time spent providing information required by the general public and completing corporate returns.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
98,557	Employee	93,779	98,064	97,594	98,151	98,151	98,151
277	Premises	0	0	0	0	0	0
2,511	Transport	5,930	6,025	5,930	5,930	5,930	5,930
217,167	Supplies & Services	207,388	202,962	197,328	196,428	196,428	196,428
46,563	Transfer Payments	46,534	46,534	46,534	46,534	46,534	46,534
857,872	Support Services	842,110	860,440	810,650	813,210	813,300	811,500
1,222,947	Net Expenditure	1,195,741	1,214,025	1,158,036	1,160,253	1,160,343	1,158,543

Corporate Leadership Team

This budget includes all salary, oncosts and overheads for the Corporate Leadership Team and support staff.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
725,732	Employee	713,194	719,372	717,903	721,660	721,660	721,660
23	Premises	0	0	0	0	0	0
11,562	Transport	11,950	10,520	11,150	11,150	11,150	11,150
16,946	Supplies & Services	17,655	18,750	18,455	18,455	18,455	18,455
(753,833)	Support Services	(742,464)	(748,642)	(747,508)	(751,265)	(751,265)	(751,265)
(431)	Income	(335)	0	0	0	0	0
(1)	Net Expenditure	0	0	0	0	0	0

REVENUE

Coastal Management

This budget includes all the salary, oncosts and overheads for staff dealing with the construction and maintenance of the sea defences. Staff costs required in the preparation of the Coastal Area Action Plan are also included.

2010/11 Actual		2011/12 Updated Budget	2011/12 Revised Budget	2012/13 Base Budget	2013/14 Projection	2014/15 Projection	2015/16 Projection
£		£	£	£	£	£	£
261,443	Employee	143,547	145,430	90,852	91,360	91,360	91,360
140	Premises	0	0	0	0	0	0
11,936	Transport	9,830	6,724	7,428	7,428	7,428	7,428
4,017	Supplies & Services	35,301	35,301	22,521	22,521	22,521	22,521
(260,591)	Support Services	(193,591)	(167,035)	(120,801)	(121,309)	(121,309)	(121,309)
(16,944)	Income	(26,780)	(20,420)	0	0	0	0
1	Net Expenditure	(31,693)	0	0	0	0	0

CAPITAL

General Fund Capital Programme

As part of the budget process, the Council's General Fund Capital Programme has been reviewed and updated accordingly. The main changes to the capital programme have come about from the submission and inclusion of successful capital bids, and the re-profiling of schemes which have not progressed as originally planned, and where this has occurred, the budget provision has been slipped to 2012/13.

New schemes that have now been incorporated into the General Fund Capital Programme include the following:

- Car Park Resurfacing and Refurbishment - £186,000
- Refurbishment Works to Seaside Shelters - £155,000
- Financial Management System Software Upgrade - £33,000

The General Fund Capital Programme assumes the continuation of the housing schemes for housing renovation grants which include both public sector renewal grants and disabled facility grants totalling £1,838,351 for 2012/13 and £1,255,000 for 2013/14, and provision of affordable housing through support for housing associations.

The General Fund Capital Programme is summarised below showing the total value of each scheme and the NNDC contribution. A detailed programme including the scheme funding is included at pages 92 to 100.

Scheme - Non Housing	NNDC	Total Scheme
	£	£
Fakenham Industrial Estate	140,000	140,000
North Norfolk Enterprise Innovation Centre	50,000	50,000
Fakenham Factory Extension	425,000	425,000
Stalham Sports Improvements	130,000	130,000
Playground Improvements - Various	432	274,672
Provision of Electricity at Holt Country Park	21,522	21,522
Gypsy and Traveller Short Stay Stopping Facilities	0	1,409,000
Street Signs Improvement Programme	95,500	99,600
Trade Waste Bins/Waste Vehicle	194,784	272,700
Sheringham Beach Handrails	40,023	40,023
Cromer Pier Structural Works - Phase 2	1,418,631	1,418,631
Sheringham Promenade Lighting	45,000	45,000
Cromer Pier and West Prom Refurbishment Project	200,000	200,000
Refurbishment Works to the Seaside Shelters	155,000	155,000
BPR EDM Project	406,107	422,789
Personal Computer Replacement Fund	123,301	123,301
Waste Management & Environmental Health IT System	131,514	232,427
Asset Management Computer System	75,000	75,000

CAPITAL

Scheme - Non Housing	NNDC	Total Scheme
	£	£
E Payments System - Alternative methods of payment	67,400	67,400
Probass 3	15,160	34,010
Procurement for Upgrade of Civica System	264,747	306,156
Financial Management System Software	33,000	33,000
Public Conveniences Improvements - Phase 1&2, and Mundesley Prom PC Upgrade	411,760	411,760
Cromer Red Lion Toilet Refurbishment	94,915	94,915
Car Park Ticket Machines	238,000	238,000
Administrative Buildings	275,000	275,000
Fakenham Connect	25,000	25,000
Asbestos Works	51,000	51,000
Rocket House	40,000	40,000
Wells Sackhouse Refurbishment	44,000	71,752
Maltings Wells	100,000	100,000
Car Park Environmental Improvements	117,851	117,851
Carbon Reduction Scheme	108,318	108,318
Sheringham East Prom Public Conveniences	127,000	127,000
Worstead Churchyard	15,000	15,000
Fakenham Community Centre	45,000	45,000
Carbon Reduction Scheme - Evaporative Cooling System	14,100	14,100
Sheringham Little Theatre	45,000	45,000
Car Park Resurfacing and Refurbishment	186,000	186,000
North Walsham Regeneration Schemes	70,000	70,000
North Walsham Public Conveniences	68,000	68,000
North Walsham Car Park Environmental Improvements	30,000	30,000
Total Non Housing Capital Programme	6,138,065	8,108,927

CAPITAL

Scheme - Housing	NNDC	Total Scheme
	£	£
Housing Renovation Grants:		
<i>Private Sector Renewal Grants</i>	1,926,246	2,034,246
<i>Disabled Facilities Grants</i>	1,592,105	3,364,105
Housing Associations	6,480,557	6,756,659
Strategic Housing and Choice Based Lettings System	120,650	120,650
Empty Homes	200,000	200,000
Total Housing Capital Programme	10,319,558	12,475,660
Total General Fund Capital Programme	16,457,623	20,584,587

Coast Protection Capital Programme

In addition, the Capital Programme now includes Coast Protection schemes. Approval has been received from the Environment Agency for a number of schemes as set out on page 100. The schemes will be financed in full by grant aid but expenditure will be subject to approval by the Environment Agency on an annual basis, therefore grant aid for expenditure cannot be guaranteed from 2012/13 onwards and no commitment against these schemes can be made until approval is received.

CAPITAL

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/11 Actual Exp	Updated Budget 11/12	Updated Budget 12/13	Updated Budget 13/14	Updated Budget 14/15
	£	£	£	£	£	£
Active and Sustainable Communities						
<u>Employment and training</u>						
Fakenham Industrial Estate	140,000	128,839	11,161	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	140,000					
North Norfolk Enterprise Innovation Centre	50,000	10,295	0	39,705	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	50,000					
Fakenham Factory Extension	425,000	26,414	100,000	298,586	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	425,000					
<u>Leisure and culture</u>						
Stalham Sports Improvements	130,000	29,727	100,273	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	130,000					
Playground Improvements - Various	274,672	242,260	32,412	0	0	0
<i>Financed by:</i>						
<i>Contributions</i>	51,679					
<i>Grant</i>	222,561					
<i>NNDC (Capital Receipts)</i>	432					
Provision of Electricity at Holt Country Park	21,522	0	21,522	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	13,000					
<i>RCCO</i>	8,522					

CAPITAL

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/11 Actual Exp	Updated Budget 11/12	Updated Budget 12/13	Updated Budget 13/14	Updated Budget 14/15
	£	£	£	£	£	£
<u>Communities that are safe, confident and involved</u>						
Gypsy and Traveller Short Stay Stopping Facilities	1,409,000	1,015,842	393,158	0	0	0
<i>Financed by:</i>						
<i>Grant</i>	1,409,000					
Street Signs Improvement Programme	99,600	56,908	42,692	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	95,500					
<i>Grant</i>	4,100					
Trade Waste Bins/Waste Vehicle	272,700	72,700	138,300	61,700	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	194,784					
<i>LPSA Grant</i>	77,916					
TOTAL	2,822,493	1,582,986	839,517	399,991	0	0

Natural Environment and Built Heritage

Planning and coastal management

Sheringham Beach Handrails	40,023	31,594	5,303	3,126	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Projects Reserve)</i>	5,023					
<i>NNDC (Capital Receipts)</i>	35,000					
Cromer Pier Structural Works - Phase 2	1,418,631	70,743	100,000	1,247,889	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	1,418,631					
Sheringham Promenade Lighting	45,000	4,452	40,548	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	45,000					
Cromer Pier and West Prom Refurbishment Project	200,000	0	76	99,924	100,000	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	200,000					

CAPITAL

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/11 Actual Exp	Updated Budget 11/12	Updated Budget 12/13	Updated Budget 13/14	Updated Budget 14/15
	£	£	£	£	£	£
Refurbishment Works to the Seaside Shelters	155,000	0	0	155,000	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	155,000					
TOTAL	1,858,654	106,789	145,926	1,505,939	100,000	0

First Class Resource Management

Technology as a key enabler

BPR EDM Project	422,789	264,462	158,326	0	0	0
<i>Financed by:</i>						
<i>Planning Delivery Grant/Housing and Planning Delivery Grant</i>	16,682					
<i>NNDC (Capital Receipts)</i>	406,107					
Personal Computer Replacement Fund	123,301	79,882	23,419	20,000	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	100,032					
<i>NNDC (RCCO)</i>	23,269					
Waste Management & Environmental Health IT System	232,427	209,410	23,017	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	131,514					
<i>WPEG Grant</i>	83,486					
<i>DEFRA Grant</i>	17,427					
Asset Management Computer System	75,000	6,703	68,297	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Projects Reserve)</i>	60,000					
<i>NNDC (Asset Management Reserve)</i>	15,000					
E Payments System - Alternative methods of payment and	67,400	0	67,400	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	67,400					

CAPITAL

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/11 Actual Exp	Updated Budget 11/12	Updated Budget 12/13	Updated Budget 13/14	Updated Budget 14/15
	£	£	£	£	£	£
Probass 3	34,010	16,050	17,960	0	0	0
<i>Financed by:</i>						
<i>Planning Delivery Grant/Housing and Planning Delivery Grant</i>	18,850					
<i>NNDC (Capital Receipts)</i>	15,160					
Procurement for Upgrade of Civica System	306,156	0	306,156	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	264,747					
<i>DWP Performance Standards Fund</i>	41,409					
e-Financials Financial Management System Software	33,000	0	0	33,000	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	33,000					
<u>Maximise efficiency of Council owned property</u>						
Public Conveniences Improvements - Phase 1 and 2, and	411,760	373,831	37,928	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	411,760					
Cromer Red Lion Toilet Refurbishment	94,915	13,091	81,823	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	83,000					
<i>RCCO</i>	11,915					
Car Park Ticket Machines	238,000	118,232	119,768	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	238,000					
Administrative Buildings	275,000	0	0	275,000	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	275,000					
Fakenham Connect	25,000	18,782	0	6,218	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	25,000					

CAPITAL

<u>Scheme</u>	Scheme Total	Pre 31/3/11	Updated	Updated	Updated	Updated
	Current Estimate	Actual Exp	Budget 11/12	Budget 12/13	Budget 13/14	Budget 14/15
	£	£	£	£	£	£
Asbestos Works	51,000	38,303	1,277	11,419	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	51,000					
Rocket House	40,000	264	1,224	38,512	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	40,000					
Wells Sackhouse Refurbishment	71,752	29,532	15,506	26,714	0	0
<i>Financed by;</i>						
<i>Other Contributions</i>	27,752					
<i>NNDC (Capital Receipts)</i>	44,000					
Maltings Wells	100,000	0	0	100,000	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	100,000					
Car Park Environmental Improvements	117,851	48,083	69,768	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	117,851					
Carbon Reduction Scheme	108,318	58,917	0	49,401	0	0
<i>Financed by;</i>						
<i>NNDC (Cap Receipts - Carbon Reduction Fund)</i>	108,318					
Sheringham East Prom Public Conveniences	127,000	6,180	120,820	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	127,000					
Worstead Churchyard	15,000	593	14,407	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	15,000					
Fakenham Community Centre	45,000	0	45,000	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	45,000					

CAPITAL

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/11 Actual Exp	Updated Budget 11/12	Updated Budget 12/13	Updated Budget 13/14	Updated Budget 14/15
	£	£	£	£	£	£
Carbon Reduction Scheme - Evaporative Cooling System	14,100	0	14,100	0	0	0
<i>Financed by:</i>						
<i>RCCO</i>	14,100					
Sheringham Little Theatre	45,000	0	0	45,000	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	45,000					
Car Park Resurfacing and Refurbishment	186,000	0	0	186,000	0	0
<i>Financed by:</i>						
<i>NNCD (Capital Receipts)</i>	186,000					
TOTAL	3,259,778	1,282,318	1,186,196	791,264	0	0
North Walsham - Leadership of Place						
North Walsham Regeneration Schemes	70,000	0	20,000	50,000	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	70,000					
North Walsham Public Conveniences	68,000	0	68,000	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	68,000					
North Walsham Car Park Environmental Improvements	30,000	0	30,000	0	0	0
<i>Financed by:</i>						
<i>NNDC (Capital Receipts)</i>	30,000					
TOTAL	168,000	0	118,000	50,000	0	0
PROGRAMME TOTAL	8,108,925	2,972,092	2,289,639	2,747,194	100,000	0

CAPITAL

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/11 Actual Exp	Updated Budget 11/12	Updated Budget 12/13	Updated Budget 13/14	Updated Budget 14/15
	£	£	£	£	£	£
Capital Programme Financing						
Other Grants			451,295	61,700	0	0
Contributions			31,900	0	0	0
Asset Management Reserve			15,000	0	0	0
Revenue Contribution to Capital (RCCO)			34,537	0	0	0
HPDG/PDG Reserve			13,173	0	0	0
Capital Project Reserve			58,320	0	0	0
Capital Receipts			1,685,414	2,685,494	100,000	0
TOTAL FINANCING			2,289,639	2,747,194	100,000	0
Housing Schemes						
Housing Renovation Grants						
Private Sector Renewal Grants		Annual programme	50,000	874,246	555,000	555,000
<i>Financed by;</i>						
Capital Grant			50,000	58,000	0	0
NNDC (Capital Receipts)			0	816,246	555,000	555,000
Disabled Facilities Grants			1,000,000	964,105	700,000	700,000
<i>Financed by;</i>						
Specified Capital Grant			443,000	443,000	443,000	443,000
NNDC (Capital Receipts)			557,000	521,105	257,000	257,000
Housing Associations		Annual programme	2,856,481	3,100,178	400,000	400,000
<i>Financed by;</i>						
NNDC (Capital Receipts)			2,059,765	2,700,178	0	0
NNDC (Capital Projects Reserve)			520,614	400,000	400,000	400,000
Other Grants			132,735	0	0	0
Affordable Housing Contributions			143,367	0	0	0

CAPITAL

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/11 Actual Exp	Updated Budget 11/12	Updated Budget 12/13	Updated Budget 13/14	Updated Budget 14/15
	£	£	£	£	£	£
Strategic Housing & Choice Based Lettings System	120,650	100,650	20,000	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital receipts)</i>	113,950		16,000	0	0	0
<i>Capital Projects Reserve</i>	6,700		4,000	0	0	0
Empty Homes	200,000	0	200,000	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital receipts)</i>	200,000		200,000	0	0	0
TOTAL	320,650	100,650	4,126,481	4,938,529	1,655,000	1,655,000
Housing Capital Programme Financing						
DCLG Capital Grant - SRHP Grant			50,000	58,000	0	0
Other Grants			132,735	0	0	0
Disabled Facilities Grants			443,000	443,000	443,000	443,000
Affordable Housing Contributions			143,367	0	0	0
Capital Projects Reserve			524,614	400,000	400,000	400,000
Capital Receipts			2,832,765	4,037,529	812,000	812,000
TOTAL FINANCING			4,126,481	4,938,529	1,655,000	1,655,000

CAPITAL

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/11 Actual Exp	Updated Budget 11/12	Updated Budget 12/13	Updated Budget 13/14	Updated Budget 14/15
	£	£	£	£	£	£
Coast Protection						
Cromer Coast Protection Scheme 982 and SEA	10,400,000	183,237	25,000	4,748,763	5,000,000	443,000
SMP Preparation of Common Version for Approval and Other Additional Studies	131,000	123,054	7,946	0	0	0
Pathfinder Project	1,967,015	345,394	1,621,621	0	0	0
TOTAL	12,498,015	651,685	1,654,567	4,748,763	5,000,000	443,000
Coast Protection Capital Programme Financing						
Environment Agency Grant			32,946	4,748,763	5,000,000	443,000
DEFRA Grant			1,621,621	0	0	0
TOTAL FINANCING			1,654,567	4,748,763	5,000,000	443,000
<u>NNDC RESOURCES</u>						
Capital Projects Reserve						
Balance at 1 April			1,501,644	1,440,515	1,469,695	1,483,035
Revenue contribution to / (from) Reserve			500,000	429,180	413,340	124,063
Utilised in year - GF Capital Schemes			(58,320)	0	0	0
Utilised in year - Housing Capital Schemes			(524,614)	(400,000)	(400,000)	(400,000)
Estimated balance at 31 March			1,418,710	1,469,695	1,483,035	1,207,098
Usable Capital Receipts						
Balance at 1 April			8,945,293	6,258,489	(74,534)	(596,534)
Capital Receipts In Year			1,831,376	390,000	390,000	390,000
Utilised in year - GF Capital Schemes			(1,685,414)	(2,685,494)	(100,000)	0
Utilised in year - Housing Capital Schemes			(2,832,765)	(4,037,529)	(812,000)	(812,000)
Estimated balance at 31 March			6,258,489	(74,534)	(596,534)	(1,018,534)

FEES AND CHARGES

<u>Community Service Area</u>	2011/12 Charge £ : p	2012/13 Charge £ : P
DEVELOPMENT PLAN		
Development plan for North Norfolk (all prices inclusive of postage)		
Core Strategy (incorporating Development Control Policies) and Proposals Map - Complete Set	£61.80	£63.30
Individual Core Strategy Documents (all prices inclusive of postage)		
Core Strategy (incorporating Development Control Policies)	£10.30	£10.60
Map Set (complete set including the Proposals Map)	£51.50	£52.80
Proposals Map	£5.20	£5.30
Map Key	Free	Free
CD-ROMS (contains all documents and maps)	£5.40	£5.50
Inspectors Report of the Core Strategy	Free	Free
LDF Magazine File	£5.90	£6.00
Individual Core Strategy Inset Maps (all prices inclusive of postage)		
1. Cromer / Cromer Town Centre (A1)	£5.20	£5.30
2. Fakenham / Fakenham Town Centre (A1)	£5.20	£5.30
3. Holt / Holt Town Centre (A1)	£5.20	£5.30
4. North Walsham / North Walsham Town Centre (A1)	£5.20	£5.30
5. Hoveton / Hoveton Village Centre (A2)	£4.10	£4.20
6. Sheringham / Sheringham Town Centre (A1)	£5.20	£5.30
7. Stalham / Stalham Town Centre (A2)	£4.10	£4.20
8. Wells / Wells Town Centre (A2)	£4.10	£4.20
9. Briston / Melton Constable (Front) (A1)	£5.20	£5.30
10. Mundesley (Back)		
11. Walsingham (Front) (A3)	£3.10	£3.20
12. Little Snoring (Back)		
13. Blakeney (Front) (A3)	£3.10	£3.20
14. Weybourne (Back)		
15. Corpusty / Saxthorpe (Front) (A3)	£3.10	£3.20
16. Aldborough (Back)		
17. Roughton (Front) (A3)	£3.10	£3.20
18. Southrepps (Back)		

FEES AND CHARGES

<u>Community Service Area</u>	2011/12 Charge £ : p	2012/13 Charge £ : P
21. Happisburgh (Front) (A3)	£3.10	£3.20
22. Catfield (Back)		
23. Ludham (Front) (A3)	£3.10	£3.20
24. Horning (Back)		
Supplementary Planning Documents		
Design Guide SPD	£15.50	£15.90
Landscape Character Assessment SPD	£20.60	£21.10
Other Publications and Background Studies		
LDS - b/w or colour	Free	Free
AMR - b/w	£5.80	£5.90
AMR - colour	£22.50	£23.10
Core Strategy Sustainability Appraisal (Final)	£26.60	£27.30
Tourism Study - b/w	£17.00	£17.40
Tourism Study - colour	£50.70	£52.00
Landscape Character Assess - b/w	£5.80	£5.90
Landscape Character Assess - colour	£11.20	£11.50
Retail & Comm Study - b/w	£8.30	£8.50
Retail & Comm Study - colour	£33.80	£34.60
3 Dragons - b/w	£5.80	£5.90
3 Dragons - colour	£28.20	£28.90
Settlement Planning - b/w	£5.80	£5.90
Settlement Planning - colour	£22.50	£23.10
Rural Economy - b/w	£11.20	£11.50
Rural Economy - colour	£56.20	£57.60
Open Space Study - Volume 1	£9.00	£9.20
Open Space Study - Volume 2	£11.20	£11.50
Open Space Study - Volume 3	£19.10	£19.60
Open Space Study - Volume 4	£6.80	£7.00
Open Space Study - Complete	£50.70	£52.00
HOUSES IN MULTIPLE OCCUPATION		
Houses in Multiple Occupation Registration Scheme		
Licence (for 5 years)	£703.40	£721.00

FEES AND CHARGES

<u>Community Service Area</u>	2011/12 Charge £ : p	2012/13 Charge £ : P
LAND CHARGES		
Official Search of - One Part	£2.10	£2.50
- Whole - Paper Search	£25.80	£28.00
- Electronic Search	£21.60	£24.00
- Additional Parcel	£2.10	£2.00
Part 1 Enquiries - Non National Land Information Service Search		
- One Parcel	£73.10	£77.00
- National Land Information Service		
- First Parcel	£59.70	£66.00
- Additional Parcels	£14.90	£15.00
Optional Enquiries - Printed	£15.50	£15.00
- Additional	£11.50	£20.00
- Enquiry 22	£26.00	£26.00
Other Fees relating to Local Land Charges		
Registration of a charge in Part 11 of the Register (Light Obstruction Notice)	£69.00	£70.00
Filing a judgement order or application for variation or cancellation of any entry in Part 11 of the Register (Light Obstruction Notice)	£7.20	£7.00
Filing a definitive certificate of the Lands Tribunal under rule 10(3) of the Local Land Charges Rules 1977	£2.60	£2.50
Inspection of documents filed under Rule 10 in respect of each parcel of land	£2.60	£2.50
Office copy of any entry in the Register (not including a copy or extract of any plan or document filed pursuant to 1977 Rules)	£4.60	£5.00
PLANNING		
Weekly list Planning Applications per annum	£283.00	£290.00
Preparation of Section 106 Agreement (simple)	£250.00	£300.00
Discharging of conditions - Non householder permission	£85.00	£85.00
- Householder permission	£25.00	£25.00

FEES AND CHARGES

Community Service Area

**2011/12
Charge
£ : P**

**2012/13
Charge
£ : P**

PLANNING - MISCELLANEOUS

Misc. Photocopies (per copy)

A4 copies - per sheet

£0.10

£0.10

A3 copies - per sheet

£0.20

£0.20

Large documents - subject to negotiation

High Hedges complaint

£360.00

£395.00

Architects Plans A1 & A2 Sheets

Per Copy

£2.40

£2.50

Supply of Information on permitted Use / History

Administrative Staff - per hour

£42.00

£43.00

Professional Staff - per hour

£82.00

£84.00

Check compliance with Conditions (for Solicitors, Agents)

Administrative Staff - per hour

£42.00

£43.00

Professional Staff - per hour

£82.00

£84.00

General Research

Administrative Staff - per hour

£41.00

£43.00

Professional Staff - per hour

£80.00

£84.00

FEES AND CHARGES

<u>Environment Service Area</u>	2011/12 Charge £ : P	2012/13 Charge £ : P
WASTE COLLECTION SERVICES		
Clinical Waste - Commercial and Prescribed		
Commercial Waste Bins - Collection and Hire		
Commercial Recycling Bins - Collection and Hire		
Prescribed Waste Bins - Collection and Hire		
Prescribed Recycling Bins - Collection and Hire		
Sacks - Commercial and Prescribed		
Bulky Items - Commercial, Prescribed and Household		
	Prices on Application	
Garden Bin		
Annual Charge for collection	£37.96	£40.04
EDUCATION & PROMOTION		
(CIEH) Foundation Certificate In Food Hygiene		
Residents or employed in North Norfolk	£47.40	£48.60
Other	£57.90	£60.00
Emergency First Aid Courses		
Per person	£31.50	POA
Manual Handling (4 hours)		
Per person	£36.10	POA
Manual Handling & Patient Handling (6 hours)		
Per person	£54.00	POA
Specially arranged courses for businesses - held at business premises	POA	POA
DOG CONTROL		
Environmental Protection Act - Stray Dogs		
Charge when dog collected:-		
- Release Fee (Vets fees, Collection charge and Kennelling charge to be added if appropriate)	£25.00	£25.00

FEES AND CHARGES

<u>Environment Service Area</u>	2011/12 Charge £ : P	2012/13 Charge £ : P
COMMERCIAL SERVICES		
Food Inspections		
Unfit food inspections	£34.00	£34.90
Food export certificates	£26.00	£26.70
Sunday Trading Application for loading consent	£79.60	£81.60
Private Water Sampling		
Laboratory Analysis		
- 5+ parameters	£25.00	£25.00
- 17 parameters	£100.00	£100.00
- 33 parameters	£500.00	£500.00
Risk Assessments		
- Single Private Dwelling	£40.00	£100.00
- Small Domestic Supplies	£100.00	£100.00
- Large Domestic Supplies	£200.00	£200.00
- Commercial or Public Small	£200.00	£200.00
- Commercial or Public Medium	£300.00	£300.00
- Commercial or Public Large	£500.00	£500.00
- Commercial or Public Very Large	£500.00	£500.00
Sampling		
- Per Visit	£50.00	£50.00
Other Investigations (e.g. Investigating failure)	£100.00	£100.00
Granting an authorisation to depart from the standard authorisation	£100.00	£100.00
Registration of Food Premises		
<i>Charge for copies of Register (or parts of)</i>		
Single Entry	£15.30	£15.70
Part of Register (by area or business type)	£373.50	£382.80
Complete Register	£803.60	£823.70

FEES AND CHARGES

Environment Service Area

2011/12	2012/13
Charge	Charge
£ : P	£ : P

ENVIRONMENTAL PROTECTION SERVICES

Register of Authorised Processes

Charge for copies of register

£77.50	£80.00
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Abandoned Cars

Abandoned Car release fee comprising of:

Collection costs

£105.00	£105.00
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+ Storage costs (per 24 hours or part thereof)

£12.00	£12.00
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Destroyed vehicles - disposal fee

£50.00	£50.00
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TAXI LICENCES

Drivers Licence (Initial issue)

£102.40	To be set
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Drivers Licence (annual renewal)

£48.80	To be set
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Vehicle Licence (per annum)

£138.40	To be set
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Private Hire Operator's Licence (five yearly)

£145.30	To be set
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Issue of duplicate / Replacement Licence or Vehicle Plate

£36.10	To be set
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Replacement licence badges

£19.10	To be set
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Operator transfers

£36.10	To be set
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FEES AND CHARGES

Environment Service Area

2011/12 Charge £ : P	2012/13 Charge £ : P
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OTHER LICENSING

Permits for Goods and Amenities on the Highway

Application Fee

£25.00

To be set

Premises Licenses (Alcohol)

Premises Licenses, under the Licensing Act 2003, are based on bands determined by the non-domestic rateable value of the property concerned.

The fees relating to applications for premises licenses, club premises certificates and variations / conversions to existing licenses are:

Band	Non-domestic rateable value		
A	No rateable value - £4,300	£100.00	£100.00
B	£4,301 - £33,000	£190.00	£190.00
C	£33,001 - £87,000	£315.00	£315.00
D	£87,001 - £125,000	£450.00	£450.00
E	£125,001 and over	£635.00	£635.00

Annual charges relating to the above are:

Band	Non-domestic rateable value		
A	No rateable value - £4,300	£70.00	£70.00
B	£4,301 - £33,000	£180.00	£180.00
C	£33,001 - £87,000	£295.00	£295.00
D	£87,001 - £125,000	£320.00	£320.00
E	£125,001 and over	£350.00	£350.00

Premises applying to vary conditions in relation to the sale of alcohol during transition will be charged a supplementary fee, according to their fee band:

Band	Non-domestic rateable value		
A	No rateable value - £4,300	£20.00	£20.00
B	£4,301 - £33,000	£60.00	£60.00
C	£33,001 - £87,000	£80.00	£80.00
D	£87,001 - £125,000	£100.00	£100.00
E	£125,001 and over	£120.00	£120.00

FEES AND CHARGES

<u>Environment Service Area</u>	2011/12 Charge £ : P	2012/13 Charge £ : P
Personal Licences		
Initial fee for a personal licence	£37.00	£37.00
Additional Fees and Charges		
There are a number of fees and charges that must be paid by applicants and those giving notices under the new regime which are as follows:		
Supply of copies of information contained in the register	£10.00	£10.00
Application for copy of licence or summary on theft, loss etc of premises licence or summary (in all cases)	£10.50	£10.50
Notification of change of name or address (holder of premises licence) (in all cases)	£10.50	£10.50
Application to vary to specify individual as premises supervisor	£23.00	£23.00
Application to transfer premises licence	£23.00	£23.00
Interim authority notice	£23.00	£23.00
Application for making of a provisional statement	£195.00	£195.00
Application for a copy of certificate or summary on theft, loss etc of certificate or summary (in all cases)	£10.50	£10.50
Notification of change of name or alteration of club rules (in all cases)	£10.50	£10.50
Change of relevant registered address of club (in all cases)	£10.50	£10.50
Temporary event notices	£21.00	£21.00
Application for copy of notice on theft, loss etc of temporary event notice	£10.50	£10.50
Application for copy of licence on theft, loss etc of personal licence	£10.50	£10.50
Notification of change of name or address (personal licence)	£10.50	£10.50
Notice of interest in any premises	£21.00	£21.00
Premises Licence Fees - Gambling Act 2005		
Betting Premises (excluding tracks)		
-New Application	£2,461.30	£2,522.80
-Annual Fee	£493.40	£505.70
-Application to Vary	£1,230.60	£1,261.40
-Application to Transfer	£986.60	£1,011.30
-Application for Reinstatement	£986.60	£1,011.30
-Application for Prov. Statement	£2,461.30	£2,522.80
-Application (Prov. State Holders)	£986.60	£1,011.30
-Copy Licence	£25.00	£25.00
-Notification of Change	£50.00	£50.00

FEES AND CHARGES

Environment Service Area		2011/12 Charge £ : P	2012/13 Charge £ : P
Tracks	-New Application	£1,230.60	£1,261.40
	-Annual Fee	£822.20	£842.80
	-Application to Vary	£1,018.50	£1,044.00
	-Application to Transfer	£780.00	£799.50
	-Application for Reinstatement	£780.00	£799.50
	-Application for Prov. Statement	£2,052.90	£2,104.20
	-Application (Prov. State Holders)	£780.00	£799.50
	-Copy Licence	£25.00	£25.00
	-Notification of Change	£50.00	£50.00
Family Entertainment Centres	-New Application	£1,644.40	£1,685.50
	-Annual Fee	£615.30	£630.70
	-Application to Vary	£822.20	£842.80
	-Application to Transfer	£780.00	£799.50
	-Application for Reinstatement	£780.00	£799.50
	-Application for Prov. Statement	£1,640.00	£1,681.00
	-Application (Prov. State Holders)	£780.00	£799.50
	-Copy Licence	£25.00	£25.00
	-Notification of Change	£50.00	£50.00
Adult Gaming Centre	-New Application	£1,644.40	£1,685.50
	-Annual Fee	£822.20	£842.80
	-Application to Vary	£822.20	£842.80
	-Application to Transfer	£986.60	£1,011.30
	-Application for Reinstatement	£986.60	£1,011.30
	-Application for Prov. Statement	£1,640.00	£1,681.00
	-Application (Prov. State Holders)	£986.60	£1,011.30
	-Copy Licence	£25.00	£25.00
	-Notification of Change	£50.00	£50.00
Permits			
Family Entertainment Centres	-Application Fee	£300.00	£300.00
	-Renewal Fee	£300.00	£300.00
	-Change of Name	£25.00	£25.00
	-Copy of Permit	£15.00	£15.00

FEES AND CHARGES

<u>Environment Service Area</u>		2011/12 Charge £ : P	2012/13 Charge £ : P
Prize Gaming	-Application Fee	£300.00	£300.00
	-Renewal Fee	£300.00	£300.00
	-Change of Name	£25.00	£25.00
	-Copy of Permit	£15.00	£15.00
Small Lottery Society	-Application Fee	£40.00	£40.00
	-Annual Fee	£20.00	£20.00
	-Change of Name	£25.00	£25.00
	-Copy of Permit	£15.00	£15.00
Club Gaming	-Application Fee Gaming Permit	£300.00	£200.00
	-Application Fee Machine Permit	£100.00	£200.00
	-Annual Fee (Gaming or Machine) Permit	£0.00	£50.00
	-Change of Name	£25.00	£25.00
	-Copy of Permit	£15.00	£15.00
Alcohol Licensed Premises Gaming Machine Permit	-Application Fee (2 or less machines)	£50.00	£50.00
	-Application Fee (3 or more machines)	£150.00	£150.00
	-Annual Fee	£150.00	£150.00
	-Change of Name	£25.00	£25.00
	-Copy of Permit	£15.00	£15.00
Licences and certificates of suitability			
Street Trading consents - non profit		Free	Free
Street Trading consents - commercial		£43.30	To be set
Acupuncture, Tattooing etc...		£54.60	To be set
Animal Boarding Establishments		£54.60	To be set
Breeding of Dogs + Vets fees where appropriate		£54.60	To be set
Dangerous Wild Animals + Vets fees where appropriate		£71.10	To be set
Noise and Statutory Nuisance Act 1993		£35.00	To be set
Pet Shops		£54.60	To be set
Riding Establishments + Vets fees where appropriate		£77.30	To be set
Zoos + Vets fees where appropriate		£77.30	To be set
Boats - Day Boats		£10.00	To be set
Boats - Operators		£50.00	To be set
Motor Salvage Operators		£77.30	To be set

FEES AND CHARGES

Environment Service Area

2011/12	2012/13
Charge	Charge
£ : P	£ : P

HOLT COUNTRY PARK

School visits where Ranger's assistance required (Per Person)

£3.10

£3.20

Car Park

Per car per occasion

£1.50

£1.50

Annual Permit

£20.00

£20.00

(NNDC Standard Car Park Season Tickets are also valid)

FISHING

Adults - day

£1.20

£1.20

Children - day

£0.60

£0.60

Adults - season ticket

£20.90

£21.40

Children - season ticket

£10.70

£11.00

MOBILE GYM

Fees for the use of the facility per session

£2.80

£2.90

Concessionary price per session

£2.30

£2.40

FEES AND CHARGES

<u>Information Service Area</u>	2011/12 Charge £ : P	2012/13 Charge £ : P
ELECTIONS		
Statutory Charges		
Sale of Edited Register of Electors - Printed Copy - Basic Charge (per <u>first</u> 1,000 names, or part thereof)	£15.00	£15.00
Printed copy as above, extra 1,000 names or part thereof	£5.00	£5.00
Sale of edited Register of Electors - Data Form - Basic Charge (per <u>first</u> 1,000 names or part thereof)	£21.50	£21.50
Data form as above, extra 1,000 names or part thereof	£1.50	£1.50
Supply of Full Register and monthly updates (to credit reference agencies and government departments) - Printed Copy - Basic Charge (per <u>first</u> 1,000 names or part thereof)	£15.00	£15.00
Printed copy as above, extra 1,000 names or part thereof	£5.00	£5.00
Supply of Full Register and monthly updates (to credit reference agencies and government departments) - Data Form - Basic Charge (per <u>first</u> 1,000 names or part thereof)	£21.50	£21.50
Data Form as above, extra 1,000 names or part thereof	£1.50	£1.50
Sale of Marked Registers - Printed Copy - Basic Charge	£10.00	£10.00
Printed copy of Marked Registers - 1,000 names or part thereof	£2.00	£2.00
Data form of Marked Registers - 1,000 names or part thereof	£1.00	£1.00
Sale of Overseas Elector List - Printed Copy - Basic Charge (per <u>first</u> 100 names or part thereof)	£15.00	£15.00
Printed copy as above, extra 100 names or part thereof	£5.00	£5.00
Sale of Overseas Elector List - Data Form - Basic Charge (per <u>first</u> 100 names or part thereof)	£21.50	£21.50
Data form as above, extra 100 names or part thereof	£1.50	£1.50
Non Statutory Charges		
Certificate of Registration	£11.70	£12.00
SUPPLY OF MINUTES		
Committee Agenda and Minutes	£99.00	£101.50

FEES AND CHARGES

<u>Information Service Area</u>	2011/12 Charge £ : P	2012/13 Charge £ : P
PHOTOCOPYING		
Per Copy	£0.07	£0.07
Per Copy - Staff	£0.07	£0.07
Colour Copying (A4)	£0.65	£0.61
Colour Copying (A3)	£1.30	£1.21
Colour Copying - Staff (A4)	£0.65	£0.61
Colour Copying - Staff (A3)	£1.30	£1.21
LEGAL SERVICES		
Legal Work (exclusive of VAT charged)		
Mortgage Redemption		
Preparation of a new lease		
Sale of land		
Preparation of License		At Solicitors hourly Rate
Private Mortgage		
Quest re: second Mortgage		
Agreement - section 18 Public Health Act 1936		
TOURIST INFORMATION CENTRES		
Accommodation Booking Availability Service		
Bed booking fee (+ 10% of first night's fee)	£3.00	£3.00
Concessionary Fares		
Application processing	£7.00	£7.00

FEES AND CHARGES

<u>Information Service Area</u>	2011/12 Charge £ : P	2012/13 Charge £ : P
FILMING		
TV drama/advertisements/feature films		
Per Day	£500.00	£512.50
Per Hour	£80.00	£82.00
Documentaries and charities (depending on nature of organisation, subject and crew size)		
Per Day	£300.00	£310.00
Per Hour	£50.00	£52.00
Administration charge (only applied where a fee and/or contract is appropriate)		
Standard	£25.00	£25.60
Less than 7 days notice	£50.00	£51.30
Stills (specifically commercial advertising with props, etc)	£100 - £500	£100-£500
Education/news/weather/student/individual photographers or 'in the interest of the district'	Free	Free
Parking (if required)	£10-£15	£10-£15

FEES AND CHARGES

<u>Resources Service Area</u>		2011/12 Charge £ : P	2012/13 Charge £ : P
MORTGAGE INTEREST RATES			
Local Interest Rate		Per Standard National Rate	
CAR PARKING			
Carnival Day (Runton Road)	Per Car, Per Entry	£5.50	£6.00
Motorcycles - Carnival Day (Runton Road)	Per Motorcycle,	£3.00	£3.00
Weekly Permit		£27.50	£27.50
Annual Permit Long Stay		£200.00	£200.00
Half Year Permit Long Stay		£120.00	£120.00
Quarter Year Permit Long Stay		£65.00	£65.00
Annual Permit Short Stay		£55.00	£55.00
Half Year Permit Short Stay		£30.00	£30.00
Quarterly Permit Short Stay		£16.00	£16.00
Penalty Notice Charge	Full	£75.00	£70 - £50
Penalty Notice Charge	Prompt Payment	£40.00	£35 - £25
Between 08:00-18:00			
Coastal Car Parks			
Cromer (Runton Road)			
East Runton (Beach Road)			
Happisburgh (Cart Gap)			
Mundesley (Beach Road)			
Overstrand (Pauls Lane)			
Sea Palling (Clink Road)			
Sheringham (Cliff Road)			
Sheringham (Station Road)			
Wells (Stearmans Yard)			
Weybourne (Beach Road)			
			50p for half hour only, £1.20 per hour thereafter

FEES AND CHARGES

<u>Resources Service Area</u>		2011/12 Charge £ : P	2012/13 Charge £ : P
Other Car Parks			
Cromer (Cadogan Road)			
Cromer (Meadow)			
Cromer (Promenade) (Disabled Parking Only)			50p for half hour only,
Holt (Albert Street)			£1.00 for first hour, 70p per hour thereafter
Holt (Station Road)			
Sheringham (Chequers)			
Sheringham (Morris Street)			
Wells (Staithe Street)			
Fakenham (Bridge Street)			50p for half hour only,
Fakenham (The Limes)			£1.00 for 2 hours, 70p per hour thereafter
Fakenham (Queens Road)			
North Walsham (Bank Loke)			
North Walsham (New Road)			
North Walsham (Vicarage Street)			
Stalham (High Street)			
All P&D Car Parks (Coastal Car Parks ticket transferable)	All Day Ticket	£5.00	£5.00
All P&D Car Parks - Evening Charge (18:00-23:00)		£0.00	£1.00
Coach Parking (Where Permitted)	Half day (Up to 4 hours)	£0.00	£5.00
	All Day Ticket	£0.00	£10.00
MARKETS			
Site = 12' frontage x 16' depth			
Cromer, Stalham and Sheringham (Weds)			
Weekly	April, May, June, Nov, Dec	£16.00	£20.00
Weekly	July, August, Sept, Oct	£16.00	£30.00
Weekly	Jan, Feb, March	£16.00	£15.00
Quarterly	April - June	£117.00	£152.00
Quarterly	July - September	£117.00	£234.00
Quarterly	October - December	£117.00	£111.00
Quarterly	January - March	£117.00	£88.00

FEES AND CHARGES

Resources Service Area		2011/12 Charge £ : P	2012/13 Charge £ : P
Half Yearly	April-Sept (up to 2 pitches, £ per pitch)	£212.50	£297.00
Half Yearly	April-Sept (3rd + pitch, £ per pitch)	£212.50	£223.00
Half Yearly	Oct-Mar (up to 2 pitches, £ per pitch)	£212.50	£153.00
Half Yearly	Oct-Mar (3rd + pitch, £ per pitch)	£212.50	£115.00
Full Annual Payment in advance			10% discount
Sheringham (Saturday) - per site			
Weekly	April, May, June, Nov, Dec	£37.00	£35.00
Weekly	July, August, Sept, Oct	£37.00	£45.00
Weekly	Jan, Feb, March	£37.00	£25.00
Quarterly	April - June	£318.50	£338.00
Quarterly	July - September	£318.50	£520.00
Quarterly	October - December	£318.50	£247.00
Quarterly	January - March	£318.50	£195.00
Half Yearly	April-Sept (up to 2 pitches, £ per pitch)	£520.00	£660.00
Half Yearly	April-Sept (3rd + pitch, £ per pitch)	£520.00	£495.00
Half Yearly	Oct-Mar (up to 2 pitches, £ per pitch)	£520.00	£340.00
Half Yearly	Oct-Mar (3rd + pitch, £ per pitch)	£520.00	£255.00
Full Annual Payment in advance			10% discount
Refunds - Administration Fee		£0.00	£15.00
BANK CHARGES			
Credit Card Surcharge		2% of transaction value	

FEES AND CHARGES

Resources Service Area	2011/12 Charge £ : P	2012/13 Charge £ : P
CHALETs & BEACH HUTS		
Chalets		
<i>Sheringham</i>		
Old chalets	£615.00	£650.00
New chalets (incl electricity)	£720.00	£770.00
 <i>Cromer</i>		
West Beach	£580.00	£600.00
East Beach	£595.00	£650.00
 <i>Weekly Lets - Cromer West</i>		
Low Season	£53.00	£55.00
High Season	£95.00	£95.00
 <i>Weekly Lets - Cromer East and Sheringham</i>		
Low Season	£53.00	£60.00
High Season	£95.00	£110.00
 <i>Weekly Lets - Sheringham New and Cromer East (Serviced)</i>		
Low Season	£65.00	£75.00
High Season	£120.00	£135.00
 <i>Winter Lets</i>		
Per Month	£53.00	£60.00
Per Week	£16.00	£20.00
40 Week Lets (Oct - July)	£400.00	£450.00
40 Week Lets (Oct - July)	£400.00	£500.00
	Cromer West	
	Cromer East	
 Hut Sites		
<i>Cromer, Overstrand & Sheringham</i>		
One Year (Excluding Rates)	£185.00	£205.00
Mundesley	£175.00	£195.00
Mundesley - May to October	£400.00	£500.00

FEES AND CHARGES

<u>Resources Service Area</u>	2011/12 Charge £ : P	2012/13 Charge £ : P
Huts		
<i>Weekly Lets</i>		
Low Season	£35.90	£45.00
High Season	£82.00	£95.00
Termination of Licence (early - mid-term) - Admin Fee	£30.00	£30.00
Refunds following termination (Discretionary)		
<i>Hut Sites</i>		
November - March	2% of annual fee per month	
April, October	5% of annual fee per month	
May	10% of annual fee per month	
June, July, September	15% of annual fee per month	
August	25% of annual fee per month	
<i>Chalet Sites</i>		
April, October - March	5% of annual fee per month	
June, September	10% of annual fee per month	
August	20% of annual fee per month	
PARKLANDS CARAVAN SITE		
Site Per Year	£915.00	£960.00

Aggregate External Finance (AEF)

Financial support provided by central government for revenue expenditure on services that impact on the Council Tax. AEF comprises revenue support grant (RSG), redistributed non-domestic rates (NNDR) and specific and special grants.

Budget Requirement

The estimated revenue budget on general fund services that is financed from Council Tax after deducting income from fees and charges, specific grants and funding from reserves.

Business Rates

Often referred to as National Non-Domestic Rates (NNDR), these are collected from occupiers of business properties based upon a rateable value and a nationally set rate. The money collected is paid to the Government who redistribute it to Councils based on population.

Capital Expenditure

Spending on the purchase or enhancement of significant assets which have an expected life of over a year – for example major improvements to council housing or construction of a car park.

Capital Receipts

Money recovered from the sale of assets. This can be used to finance capital expenditure or repay debt.

Collection Fund

The account which contains all the transactions relating to Community Charge, Council Tax and Business Rates together with the payments to this Council, Norfolk County Council and Norfolk Police Authority to meet their requirements.

Depreciation

A measure of the financial effect of wearing out, consumption or other reduction in the useful life of a fixed asset.

Fees and Charges

Income raised by charging users of services for the facilities. For example, Local Authorities usually make charges for the use of their leisure facilities, the collection of trade refuse, etc.

General Fund

The main revenue fund of a billing authority. Day-to-day spending on services is met from the fund.

International Accounting Standard 19 (IAS 19)

The requirement for Local Authorities to include the forecast cost of future pensions in the accounts on a notional basis.

Large Scale Voluntary Transfer

The process of transferring Council House stock from a Local Authority to a Registered Social Landlord (RSL). NNDC transferred its housing stock to North Norfolk Housing Trust (now known as Victory Housing Trust) in February 2006.

Leasing

A method of acquiring items such as vehicles and computer equipment by payment of a lease charge over a period of years. A primary lease period is the period for which the lease is originally taken out and a secondary period relates to any extension. There are two types of lease:

- A finance lease is where the Council effectively pays for the cost of an asset (it counts as capital expenditure for control purposes and is included on our Balance Sheet).
- An operating lease (a long-term hire) is subject to strict criteria and the cost can be charged as a running expense. The item leased must be worth at least 10% of its original value at the end of the lease and does not appear on the Balance Sheet.

Local Area Agreement (LAA)

An LAA (which applies to England only) is a three-year agreement between the Government Office (GO) for the area and a Local Strategic Partnership (LSP) representing the Local Authorities, other public, private, voluntary or community interests for the area. The LAA sets out the priorities for a local area, for example Norfolk, in defined areas of activity. As the upper-tier local authority, Norfolk County Council must act as the accountable body for the LAA.

Minimum Revenue Provision

The minimum amount which must be charged to the revenue account each year and set aside as a provision to meet the rest of credit liabilities, for example borrowing.

Precepts

The amount which Norfolk County Council and Norfolk Police Authority require us to collect, as part of the Council Tax to pay for their services is called a precept. Town and Parish Councils also precept on the District Council to pay for their expenses.

Precepting Authorities

Those authorities which are not billing authorities i.e. do not collect the Council Tax and Non-Domestic Rates. County councils, police authorities and joint authorities are “major precepting authorities” and parish, community and town councils are “local precepting authorities”.

Preserved Right to Buy Receipts (PRTB)

Preserved Right to Buy Receipts arise following a housing stock transfer where the Local Authority and the Registered Social Landlord (RSL) entered into a sharing agreement whereby the proceeds from the PRTB sales are split between the Authority and the RSL.

Prudential Code

Professional Code of Practice developed by CIPFA which came into effect from 1 April 2004 to ensure Local Authorities capital investment plans are affordable, prudent and sustainable. The code allows authorities to undertake borrowing to finance capital expenditure as long as they can demonstrate affordability.

Revenue Expenditure Funded from Capital under Statute (REFFCUS)

Expenditure incurred during the year that may be capitalised under statutory provisions, but does not result in the creation of a fixed asset, is charged as expenditure to the relevant service revenue account in the year as REFFCUS.

Reserves

Accumulated balances built up from excess of income over expenditure or sums that have been specifically identified for a particular purpose which are known as earmarked reserves.

Revenue Contribution to Capital (RCCO or Direct Revenue Financing)

Use of revenue resources to fund capital expenditure.

Revenue Expenditure

The day-to-day running expenses on the services provided.

Revenue Income

Amounts receivable for such items as rents and charges for services and facilities.

Revenue Support Grant (RSG)

Grant paid by central government to aid local authority services in general as opposed to specific grants which may only be used for a specific purpose.

Specific Grants

The term used to describe all government grants (including supplementary and special grants) to Local Authorities other than RSG, capital grants and HRA subsidy. Not to be confused with specified capital grants.

Specified Capital Grants

Certain government grants towards capital spending, for example, house renovation grants. Local Authorities must apply a special accounting treatment to these grants, i.e. reduce their credit approvals by the amount of grant received. SCG's all relate to housing.

Supported Capital Expenditure

The amount of capital expenditure for which the authority receives support for the associated debt costs through the RSG.

Temporary Loans

Money borrowed on a short-term basis as part of the overall borrowing strategy.

VAT Shelter

A procedure agreed by DCLG and HM Revenues and Customs to ensure that following a housing stock transfer, there is no impact on taxation. Had the Council retained the housing stock and carried out the necessary works on the properties, the VAT would have been reclaimed by the Council, however the Housing Trust are unable to recover the VAT and the VAT Shelter arrangement allows the VAT to be recovered and shared between the Council and Victory Housing Trust.